

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON TUESDAY, OCTOBER 13th, 2015 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Figueiredo, Pearson\ and Smith

ABSENT: Mr. Dennison, Danielson and Delfing

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

OFFICIALS REPORTS:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to accept the Treasurer's Report for October 13th, 2015. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to accept the following reports and place on file: Joint Court Report for August, ABFD report for September, Lakeland Emergency Squad Report for September, Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

CFO REPORT:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the 2015 Best Practices Submission as presented and prepared by the Chief Financial Officer. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

Letter from Sussex County Soil Conservation re: Notice of Violation to National Liability & Fire Ins. Co. for project: Andover Emergency Response Site – 33 Main Street (Route 206)

Letter from Twp. of Montville re: Jersey Central Power & Light: Montville – Whippany 230kV Transmission Project

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the IP address needs to be updated for the CFO to work remotely.

Celebration of Public Events: Mrs. Delfing reported that the Christmas breakfast is the next celebration and that there may be some interest in a Halloween activity

Finance: Mr. Dennison absent. No report.

Parks & Playgrounds: Mr. Danielson absent. Mr. Smith reported that the new equipment needs more mulch.

Public Bldgs. & Grounds: Mr. Smith reported that a new weed whacker is \$299.99. The fuel oil will be purchases. There is a break in the cement by the steps on the bus stop side of the building that needs to be addressed. The heat is officially turned on and the furnace needs to be cleaned. There was a brief conversation about the notice of violation from the State for the boiler. It was mentioned that there may be clean communities opportunities in the park.

Public Safety: Mrs. Delfing reported that the ABFD was in the County parade and received second place award.

Streets & Roads: Mr. Danielson absent. The members present discussed the new towing ordinance which can be put into place once the signs are installed.

Water Utility: Mr. Smith reported that there is a hydrant that is loose on Lenape. Mr. Mooney will be taking a look to see how it can be addressed. The pump house well water meters are being calibrated and Culligan has been called to estimate a chlorinator.

NEW BUSINESS:

A Request from NORWESCAP to use parking lot in Memorial Park for Zufall Dental van on October 28th, 2015 from 10 a.m – noon.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the request for Zufall Dental van in the parking lot at the park on 10/28/15 with submission of certificate of insurance. Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve the membership application to the Andover Borough Fire Department for Nicolas A. Santomartino. Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

OLD BUSINESS: None.

SHARED SERVICES:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve a Resolution to execute a Shared Services Agreement with Wantage Township for Chief Financial Officer, Support Staff and Qualified Purchasing Agent Duties. Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve a Resolution of agreement to continue CFO employment duties with Michelle LaStarza, with the exception of disqualification or inability to serve, should the termination of Shared Services Agreement with Wantage Township occur prior to the 9/30/2019 end date. Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

MUNICIPAL AID APPLICATIONS:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a **Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Lindley Court project.** Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a **Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the West High Street project.** Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION:

Mr. Dick Mooney asked if there was a status on when the gas line projects can begin as the ABFD has an application submitted but is still waiting for approval.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Smith , seconded Mr. Figueiredo to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed October 13th, 2015, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mr. Smtih to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk