

**A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JUNE 13<sup>th</sup>, 2016 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Hoag, Smith and Delfing.

**ABSENT:** Messrs. Pearson and Figueiredo.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

The following children submitted for Prince & Princess of Andover Borough: Eden Gruswitz, Alyssa Inman & Finnigan Stowe. Each one was presented with a bag of toys from the celebration committee.

Eden Gruswitz and Finnigan Stowe were selected to represent the Borough of Andover at the Sussex County Horse and Farm Show in August.

**OFFICIALS REPORTS:** There was no June 13<sup>th</sup> Treasurer's Report.

**A MOTION** was made by Mr. Smith, seconded by Mrs. Delfing to accept the following reports and place on file: ABFD Report for April, Joint Court reported for April & May, Lakeland Emergency Squad May and YTD report. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**CORRESPONDENCE:** The following was presented to the governing body and placed on file:

County Board of Taxation: Final Equalization Table for 2016

Andover Regional 2016-2017 School Year Tax Payments

Municipal Planner Memo dated 5/19/16 re: Farmland Preservation and Center Designation

**AUDIENCE PARTICIPATION:**

Jackie Espinoza of JCPL spoke with the governing body regarding the following: JCPL is helping with Sussex County Day and she apologized for the cancellation. The new day will be held on 9/18/16. She also mentioned that the tunnel light is being addressed. It will require a road crew in order to fix that light.

Dick Mooney spoke with the governing body about the water tower inspection on 6/23/16. He reported that it needs weed killer under the base and some trees should be taken down. Mr. Mooney also inquired as to when the trees on Old Creamery will be cut down. Mr. Dennison mentioned that they could be on his property and the Mr. Mooney has his permission to cut them if he would like.

**REPORTS OF SPECIAL COMMITTEE:** No SWAC report as Mr. Landrith was absent.

Mr. Dennison reported for Sustainable NJ and was hopeful the farmers market would be running by July.

**REPORTS OF STANDING COMMITTEES:** No report.

**Administrative & Executive:**

In Mr. Pearson's absence it was reported that the Borough will commence summer hours by closing on Fridays from Memorial Day to Labor Day.

### **Celebration of Public Events:**

In Mr. Figueiredo's absence it was reported that the Memorial Day ceremony went well and the tree dedication was well attended. There was some discussion about the need to purchase another tree for Mr. Danielson.

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to approve the purchase of a tree memory of Mr. Danielson. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the purchase not to exceed \$1000 for a monument for Mr. Danielson. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**Finance:** Mr. Dennison had no report.

### **Parks & Playgrounds:**

In Mr. Figueiredo's absence, the Mayor reported that consideration of a person to weed the park could be a solution to the problem. Terry Casella would be a good choice to provide her with more hours.

A MOTION was made to approve \$200 to be paid to Terry Casella for the initial clean-up of the all three parks with a maximum of 2 hours per week after that at the amount of labor class one. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made to approve \$300 for supplies for Terry to use to clean up the three parks. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

### **Public Bldgs. & Grounds:**

Mr. Smith reported the new park doors are in and cost less than \$1500. The three paint estimates have been received and need to be considered. Mr. Dennison offered to gather one more quote.

Mr. Smith also reported that he can have the floors refinished for \$850.

All paint quotes will be given to Mr. Smith to review.

### **Public Safety:**

Mrs. Delfing had no report.

### **Streets & Roads:**

Mr. Hoag reported that he is working on the new street signs and that the pot holes are patched in front of the park building.

**Water Utility:**

Mr. Smith reported that there was an emergency repair on Route 517 / Lenape Road near the Church. Asphalt will be needed for that repair as well as the old repair in front of 186 Main Street. He continued to report that a hydrant lock was installed on the hydrant in front of the Cycle Exchange on the South side of the Route 206 tunnel. Mr. Mooney will look into purchasing another guard for other hydrants.

**OLD BUSINESS:**

The matter of placing clothing bins in the park was discussed. There was some concern that garbage would be left by them and it would require some maintenance as there is no one close by to keep an eye on them.

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to place a clothing bin in the park. Upon roll call the following votes were cast: AYES: Dennison. NAYS: Hoag, Smith, Delfing. Motion carried.

**GOOD EARTH:**

There was a brief discussion regarding the unpaid taxes on the Good Earth properties and the letter sent to the Commissioner of the DEP regarding these properties. The Mayor reported that there is a lien of 1.5 million on the properties. He continued to report that it was explained to him by the DEP that if the town were to purchase the properties, the lien would be forgiven, but that no development may occur. If a developer is located the State would want some kind of contribution. The DEP offered a grant application to have the property tested for contaminants that would cover 100% of the cost of testing as well as another grant that would cover 100% of the remediation if necessary. A MOTION was made by Mr. Dennison, seconded by Mr. Hoag to approve the submission of the application to have the property tested. Upon roll call the following votes were cast: AYES: Hoag, Dennison, Delfing. NAYS: Smith. Motion carried.

**NEW BUSINESS:**

The governing body considered a request by Troop 81 to use the park building during seven Wednesday evening July through August. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried with the conditions that a \$200 deposit is submitted with the application and certificate of insurance as well as cancellation of meetings when renovations are to commence on the building.

The Mayor also reported that he will be appointing a new member named Bonita Burke to the Planning Board.

**WEST HIGH STREET GRANT:**

The governing body reviewed the memo from H. E. Pellow & Associates, Inc. which outlines the costs associated with the work needed on West High Street which is \$171,000, less the savings from paving through the use of the Morris CO OP (\$29,500) = \$141,500.00. The amount of the grant is \$145,000.00. An additional \$14000 should be budgeted for the preparation of plans and specifications to send to the DOT.

A MOTION was made by Mr. Dennison, seconded by Mr. Hoag to approve the project to move ahead. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**ORDINANCE:**

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the second reading and adoption of an "ORDINANCE APPROPRIATING THE SUM OF \$10,000.00 FOR IMPROVEMENTS TO SENIOR BUILDING". Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**RESOLUTIONS:**

**MUNICIPAL LIQUOR LICENSE AUTHORITY:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to adopt Resolution to renew the liquor license of JJ8789 d/b/a Crossed Keys Inn. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**FARMLAND PRESERVATION:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a resolution expressing support for the Farmland Preservation Program and giving preliminary approval for the application made by Dan Lacz, 5 Moo Farm, Block 12 Lot 1.02 & Block 8 Lot 5.03 (20 acres). After some discussion regarding maintaining the Center Designation the governing body put the matter to a vote. Upon roll call the following votes were cast: AYES: None. NAYS: Hoag, Smith, Delfing. ABSTAIN: Dennison. Motion failed to carry.

**COUNTY HEPATITIS B PROGRAM:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a resolution for Certification for Rescue Squad Contribution establishing policy for Contributions to Emergency Rescue Squads; specifically Lakeland Emergency Squad and the governing body of Lakeland Emergency Squad receiving financial assistance in the amount of \$2800 from the County of Sussex for calendar year 2016. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**SHARED SERVICE WITH COUNTY:**

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve a resolution approving a shared service agreement with the County of Sussex for Road Sign Manufacturing and Installation Services effective 6/1/2016 through 5/31/2021. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a resolution approve a shared service agreement with the County of Sussex for Public Works Services effective 6/1/2016 through 5/31/2018. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**LAKELAND EMERGENCY SQUAD:**

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve a resolution authorizing the execution of an agreement with Andover Township, Byram Township and the Lakeland Emergency Squad for Donations to the Lakeland Emergency Squad subject to certain terms and conditions as approved by the Mayor and Borough Attorney. Upon roll call the following votes were cast: AYES: None. NAYS: Hoag, Smith, Delfing. ABSTAIN: Dennison. Motion failed to carry.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS:**

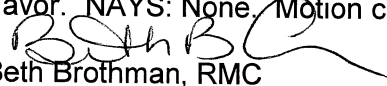
A MOTION was made by Mr. Hoag, seconded by Mr. Dennison to pay the bills on the list of the meeting held on 6/13/16. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**CANCEL MEETING:**

A MOTION was made by Mr. Hoag, seconded by Mr. Dennison to cancel the June 15<sup>th</sup> workshop meeting. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Delfing. NAYS: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

  
Beth Brothman, RMC  
Borough Clerk