

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, DECEMBER 11th, 2017
AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

PRESENT: Mayor Morgan, Council Members: Hoag, Smith, Dennison (7:35 p.m.), Figueiredo, Pearson and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

OFFICIALS REPORTS:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to accept the following reports and place on file: Joint Court for October. Upon roll call the following vote was cast: AYES: Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

CFO:

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve a budget transfer resolution. Upon roll call the following vote was cast: AYES: Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

Email from J. Caruso re: Tax Collector resignation was accepted and the Council wished he well in all her endeavors. The position is being reviewed for a shared service with Wantage Township.

Letter from Janet Hicok of 197 Lindley re: asphalt patching causing water issue on driveway. Mr. Hoag is checking into the matter.

Memo from H.E. Pellow re: End of Year report

Letter from County Health Dept re: Hepatitis B Vaccination Letter of Understanding for 2018

Memo from SCMUA re: Adopted FY2018 Rate Schedule

Letter F. McGovern re: In Rem Foreclosures

****** *Mr. Dennison is entered into record* *******

AUDIENCE PARTICIPATION:

Robert Mooney of Lakeview Avenue appeared before the Council. Mr. Mooney addressed the following concerns:

1 – The smoke detector as 23 West Maple Street has been going off intermittingly and he is knows Mr. Cox will not take care of it. He would like the Council to do something about this situation.

2 – Mr. Mooney expressed his concern over the amount of sand that is being put on the road by the County when they are plowing the roads. He feels it is very excessive and unnecessary and that the Mayor and Council should address it this season.

3 – Mr. Mooney continued to express his dismay regarding the vehicles that park overnight on Lower Maple Street. He wanted to know why those cars were allowed to continue to do that and why

summons have not been issued.

4 – Lastly, Mr. Mooney address the matter of Board of Health Secretary. As the President of the Andover Borough Board of Health he wanted the Council to know that Cindy Smith did a great job. He also mentioned that the job does not pay very much and wanted to know if there was more money in the budget.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Peason reported that that he is disappointed in the service of GoDaddy and he will look into Goggle. The Mayor reported that he is still reviewing the applicant options to replace Mr. Paterson.

Celebration of Public Events: Mrs. Delfing reported that the community breakfast was a success and thanked everyone for their help. It was decided that the Easter Egg Hunt will be on 4/1/18 and Memorial day event will start at 9 a.m. The tree dedication for Scott Danielson will try to be held this summer fall.

Finance: Mr. Dennison reported that he has gathered the estimates necessary for the Radon testing grant. It was determined that the tests costing \$11.25 seemed to be the best estimate and 100 would be ordered.

Parks & Playgrounds: Mr. Figueiredo reported that the chains on the basketball court which were recently replaced are bent. There was also a conversation regarding the garbage collection at the park. It was decided that the service could now be performed by Terry Casella.

Public Bldgs. & Grounds: Mr. Smith reviewed the snow removal estimate from Pettit Corp. A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve the seasonal contract. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

There was a brief conversation regarding the consistency of the shoveling. Mrs. Brothman will contact Mr. Howell to discuss the matter.

Public Safety: Mrs. Delfing reported there are no necessary loss control meetings needed this year. She also reported that the ABFD Chief was voted as County Chief.

Streets & Roads: Mr. Hoag reported that the he is planning the installation of signs and that the tree on old creamery road needs to be cut back.

Water Utility: Mr. Smith reported that there are signs of water loss again. He is currently trying to find the leak. He also reported that Dick Mooney, although having decided not to renew his water contract for emergency repairs, will stay on to perform general water maintenance, shut offs, etc...for the amount of \$750.

ORDINANCE:

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to approve the second reading and adoption of the 2018 Salary Ordinance. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

RESOLUTIONS:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant George Diaz. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Steven Drury. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Robert Greame. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Deana Seely. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Lynn Delfing. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

PROCLAMATION: Mayor Morgan read for Eagle Scout Samuel Charles Brothman

NEW BUSINESS:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the 2018 professional service agreement with Rogut McCarthy LLC for Bond Counsel services. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve the 2018 professional service agreement with Frank McGovern of McGovern and Roseman for municipal attorney services. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Dennison to approve the final of a three year agreement for 2018 professional service with Harold Pellow of Harold E. Pellow & Associates, Inc. for municipal engineer services. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve the 2018 professional service agreement with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. for auditor services. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the 2018 professional service agreement with Jessica Caldwell of J. Caldwell & Associates, LLC for municipal planner services. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

OLD BUSINESS:

The Mayor reported that we may try to reduce the Generator grant to two public buildings instead of three. If that cannot be reduced it is possible the bid may be rejected. If that happens we will have to consider another generator source.

ANY OTHER BUSINESS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the Shared Service Agreement with Sandyston Township for Land Use Administrator, Planning Board Secretary and Zoning Officer duties for 2018. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve the 2nd and Final Extension of the Water Maintenance Operator Contract for 2018. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Dennison to cancel the workshop meeting of December 13th. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Dennison, seconded Mr. Figueiredo to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed December 11th, 2017, submitted by the Chief Financial Officer for payment. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: none. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk