

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MARCH 11th, 2019 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Smith, Figueiredo, Pearson and Delfing.

ABSENT: Messrs. Dennison and Hoag.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Figueiredo seconded by, Mrs. Delfing to approve the minutes of the meeting held on February 11, 2019. Upon roll call the following votes were cast: YES: Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Figueiredo seconded by Mrs. Delfing to approve the minutes of the workshop/regular meeting held on February 27th, 2019. Upon roll call the following votes were cast: YES: Smith, Pearson and Delfing. NAYS: None. ABSTAIN: Figueiredo. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the Treasurer's report dated March 11th, 2019. Upon roll call the following votes were cast: YES: Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to accept the following reports and place on file: Joint Court report for January 2019, ABFD report for February. Upon roll call the following votes were cast: YES: Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CFO: 2019 BUDGET DISCUSSION. – The 2019 budget information was reviewed with the CFO via teleconference.

CAP BANK ORDINANCE:

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the second reading and adoption of "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK". Upon roll call the following votes were cast: AYES: Smith, Pearson, Figueiredo, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

SALARY ORDINANCE:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve introduction and publication of 2019 Salary Ordinance as an "all or nothing" standard. Mr. Smith stated that his reasoning was that all should receive the increase of 2% if a raise is given. Mr. Figueiredo expressed his concern in raising the salary of the governing body, but was in favor of raising employee rates. Upon roll call the following votes were cast: AYES: Pearson, Figueiredo, Delfing. NAYS: Smith. ABSTAIN: None. Motion carried.

Public Bldgs. & Grounds: Mr. Smith made the following report: He has had the four cameras installed in the Borough Hall and will have the park building cameras installed once the renovation work is completed. Power will be installed for the camera hard drive as well as a few new lights in the park building basement. The renovation work is from the phase two work caused by the water damage in Dec. 2016. This work with painting and mold removal may come around \$5500. He stated that a tank was removed and construction permits taken care of by the clerk and he is encumbering \$400 to replace the warped door frame in the basement of park building. He thanked the people who came to help clean out the park basement to get this work started. As far as outside work, Mr. Smith said that the railing leading down to the bus stop needs to be replaced and that he will be looking into installing the fence in the park as discussed at previous meetings. Additionally, he will be looking for a landscaper this year to take care of the weeds in the flower beds at the park building and borough hall. He closed his report by stating that the gas conversion is working great and that at some point he would like to replace the cubicles and carpeting in the borough hall.

Public Safety: Mrs. Delfing reported that she met with Ivan Cohen this afternoon for our annual inspection meeting. A formal report will be provided.

Streets & Roads: Mr. Hoag was absent. It was asked if he knew of the repair needed on Railroad Avenue. The clerk replied that he was aware and that the County will be supplying an estimate when the weather is better. In the meantime, they filled it will patch.

Water Utility: Mr. Smith reported that the water maintenance & repair contract with Marksmen Enterprises was able to be prepared under the prevailing wage threshold. Mr. Mooney stated that there is a big pile left after the work they did on the repair by pump house. He continued to state that the road entering the pump house also needs to be regraded and seeded due to the snow plow this winter. Mr. Smith closed his report by stating that he is still noticing the savings between water usage, chemical orders and electricity since the major leak was found.

OLD BUSINESS:

Estimates to review for authorization were not available at this meeting for the Catch Basin Project or Fire Department Vehicle Repairs. More information will be sought for next meeting.

NJ State Planning Commission re: Planning Endorsement for Centers of Place matter was discussed. The Borough received a letter stating that the State has extended the designation until 6/30/19. The state will be considering planning endorsement after that date. There may be an additional extension, but municipalities should consider if they want to pursue plan endorsement. The Municipal Clerk has been communicating with the Planner. She will reach out again to understand the next steps.

Grant Update Discussions:

Fire Department Equipment: Mr. Pearson reported that he is working on this project. In the meantime, another opportunity for grant money was sent that centers on training. Mr. Pearson is communicating with the fire chief to see if this is an opportunity that we can use.

Open Space: Mr. Figueiredo reported that he has looked over the grant application and will be working with the Municipal Clerk the week of spring break to gather the documents he needs to move forward.

The Mayor continued to report that we need to have a cleanup done at the water tower and extra keys made for the gate locks to the pump house and water tower. He was also waiting to hear back

SECTION 2: Section 134-15 "Accessory Uses" of Article IV "R-1 Residential Zone", of Chapter 134, entitled "Zoning", is amended by the addition of the following:

- G. The keeping of poultry subject to the following: Only hen poultry that are owned by the resident may be kept on residentially used property. Shelters, pens, runs and so forth must not be closer than 15 feet from any adjoining property. Poultry must be penned and not allowed to free range. A maximum of five (5) poultry per 10,000 square feet of property shall be allowed with a total of twenty-five (25) maximum for any size lot within this zone.

SECTION 3: Section 134-38 "Accessory Uses" of Article VII "R-2 Residential Zone" of Chapter 134, entitled "Zoning", is amended by the addition of the following:

- F. The keeping of poultry subject to the following: Only hen poultry that are owned by the resident may be kept on residentially used property. Shelters, pens, runs and so forth must not be closer than 15 feet from any adjoining property. Poultry must be penned and not allowed to free range. A maximum of five (5) poultry per 10,000 square feet of property shall be allowed with a total of twenty-five (25) maximum for any size lot within this zone.

SECTION 4: Section 134-39.3 "Accessory Uses" of Article VIIA "R-3 Residential Zone" of Chapter 134, entitled "Zoning" is amended by the addition of the following:

- F. The keeping of poultry subject to the following: Only hen poultry that are owned by the resident may be kept on residentially used property. Shelters, pens, runs and so forth must not be closer than 15 feet from any adjoining property. Poultry must be penned and not allowed to free range. A maximum of five (5) poultry per 10,000 square feet of property shall be allowed with a total of twenty-five (25) maximum for any size lot within this zone.

SECTION 5: Section 134-42 "Accessory Uses" of Article VIII "C-1 Commercial Zone" of Chapter 134, entitled "Zoning" is amended by the addition of the following:

- D. The keeping of poultry subject to the following: Only hen poultry that are owned by the resident may be kept on property used as a single-family residence. Shelters, pens, runs and so forth must not be closer than 15 feet from any adjoining property. Poultry must be penned and not allowed to free range. A maximum of five (5) poultry per 10,000 square feet of property shall be allowed with a total of twenty-five (25) maximum for any size lot within this zone.

SECTION 6: Section 134-49 "Accessory Uses" of Article X "C-3 Commercial and Limited Industrial Zone" of Chapter 134, entitled "Zoning" is amended by the addition of the following:

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MARCH 12th, 2018 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Figueiredo, Hoag, Pearson, Smith and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

ELIZABETHTOWN GAS: Angela Paternoster and Mark Kelly appeared before the Council to explain the process of the acquisition of Elizabethtown by ETG. The meeting this evening is necessary to gain approval by the Council as that is part of the original contract. Ms. Paternoster presented the Council with the development and progression that has taken place through the many meetings between the entities and assured that there will be no change in services to the municipality. A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to lend their support of the Borough of Andover for this agreement. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MINUTES

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve the regular minutes of the meeting of the Mayor & Council held on October 10, 2017. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. ABSTAIN: Dennison and Delfing. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve the regular minutes of the meeting of the Mayor & Council held on December 11, 2017. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Dennison, seconded by Mr. Hoag to accept the following reports and place on file: ABFD report for February, NJ Energy Aggregation Saving report to date. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CFO: A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a transfer resolution in the amount of \$800. Upon roll call the following votes were cast: AYES: Dennison Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CORRESPONDENCE: The following was presented and placed on file:

Letter from Cliff Storms, Electrical Inspector re: resignation

Letter from H.E. Pellow & Associates, Inc. re: Lindley Court DOT Grant approval of \$55,000

Letter from NJDOT re: Lindley Court NJDOT award of \$55,000

Letter from County Board of Taxation re: Preliminary Equalization Table

Memo from JCP&L re: Proposed increase in remediation adjustment clause

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: Mr. Landrith reported on the glass recycling plant that is going into Andover Township. He discussed the various steps that they must take to gain approval and the benefits to the County residents.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the computer quotations are in and the one that suits the requirements is from MSI in the amount of \$3258. A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve an amount not to exceed \$3500.00. Upon roll call the following votes were cast: AYES: Dennison Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

Celebration of Public Events: Mr. Figueiredo reported that that Easter Egg Hunt will be at 10 a.m. The time should have been scheduled for noon. The Clerk reported that Terry Casella is stuffing the eggs for the committee.

Finance: Mr. Dennison reported that he has addressed the issue of upgrading the telephone system. There was some discussion over the services. It was determined that voicemail was not necessary and that the two phone lines (6688 & 6221) will remain in place. There is no 3rd line anymore for Construction. The conversation continued over delivery system and need for other lines for fax, server, etc...He will be meeting with the technician in the Town Hall to set up the system in the near future.

Parks & Playgrounds: Mr. Figueiredo reported on the application for the Andover Girls Softball teams use of the upper field. A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the use of the field as per the application. Upon roll call the following votes were cast: AYES: Dennison Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

Public Bldgs. & Grounds: Mr. Smith reported that the park building was used during the recent Nor'easter as a warming station. He also reported that the preconstruction meeting for the generators was scheduled for 3/13/18. He also reported that a leak was observed in the Borough Hall roof and he will be looking in the condition of the roof. Lastly, he is considering replacing the carpets in the Borough Hall and has samples to look over.

Public Safety: Mrs. Delfing reported on the water emergency which occurred during the last Nor'easter. She stated that a committee meeting to go over the issues and to evaluate the effectiveness of the communication with the public would be a good idea.

Streets & Roads: Mr. Hoag reported that the new signs are in. He will be scheduling a date to install.

Water Utility: Mr. Smith discussed the water emergency and the events of the Nor'easter. He stated that the old generator was running but failed to supply power to the pump at a certain point causing the pressure to diminish. He continued to discuss the need to have the entire water committee at such events to help with the work load. He was able to determine that a resident of the Borough reported the issue to the County Health department, the DEP and to water quality. It was with the help of the County and State that a new generator was brought in to power up the water pump. He reported that there are other issues with the water system that need to be addressed and that the purchase of the new tools will help find places of concern that need to be repaired. The Mayor took this opportunity to read his response to the NJDEP water quality over the events which explains the issue and the efforts made to remedy the situation. He also reported that the generator parts to fix the old generator were coming in and being installed.

The matter of the Water Repair Service Agreement was discussed. The Borough had received three estimates in the recent past and an agreement was prepared. A MOTION was made by Mr. Smith, seconded by Mr. Dennison to accept the estimate from Pettit Corp. and to authorize that the agreement be implemented with this company for their services. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

WEST HIGH STREET: The Council reviewed Final Paperwork for Proposed Improvements to West High Street and tabled the matter until the next meeting.

OLD BUSINESS:

The estimate from Sign Connection for municipal sign was reviewed. It was determined that the governing body was capable of installation. The following vote for approval of part of the estimate was made: A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve the repair only of

the signage. Posts will be bought separately. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

The estimate for magnetic valve box locator and pipe/cable locator were reviewed and it was determined that the tools were necessary for the Water Department. A MOTION was made by Mr. Hoag, seconded by Mr. Smith to approve an amount up to \$4000 for the purchase of these two instruments. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

NEW BUSINESS:

The review of Resale of Motor Fuels – Commodity Resale Agreement was tabled until the workshop meeting to be held on 3/12/18

The approval for the field use by Andover-Newton Girls Softball was approved. See above under parks and playgrounds committee discussion. Mr. Smith discussed the need to close off the field for a day or two in Spring from all use so that ground maintenance could be done.

The request from Tranquility Farms to change land lease requirement #7 to remove the condition prohibiting hunting on the leased property was reviewed. After some consideration the following motion was made: A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the removal of condition #7 of the land lease agreement. After much consideration the following vote was passed. Upon roll call the following votes were cast: AYES: None. NAYS: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. Motion carried. The condition will not be removed.

A request for Resolution supporting DRBC fracking regulations was reviewed. The Council took no action.

The Council was made aware that the local businesses will be holding an outdoor sale date 4/7 & 4/8.

The newly updated Lakeland Emergency Squad Contract was reviewed. The following motion was made: A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve the amended agreement. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

ORDINANCES:

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the second reading and adoption of a "MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A:4-45.14)". Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: The Fire Chief requested that when the borrowed generator for the water pumps is refueled from the County fueling station, that the amount be separated from the usage by the fire department so it does not come out of their budget.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk

A REGULAR WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MARCH 14th, 2018 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Hoag, Figueiredo, Smith and Delfing.

ABSENT: Mr. Pearson.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

AUDIENCE PARTICIPATION: None.

2018 MUNICIPAL BUDGET: Review of 2018 Budget. The Council reviewed a 2% tax increase.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to set the open space tax collection amount at 3 cents. Upon roll call the following votes were cast AYES: Dennison, Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve the first reading and publication 2018 Andover Borough Municipal Budget. Upon roll call the following votes were cast AYES: Dennison, Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

There was a discussion regarding the Improved communication in an Emergency response

- Newsletter inclusion
- Methods of notification to public
- Municipal procedure outline
- Pump House Alarm communication

West High Street: The Council reviewed the Final Paperwork for Proposed Improvements to West High Street project and took the following action:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the payment of voucher in the amount of \$2002.65 to Your Way Construction for release of retainage subject to payroll verification. Upon roll call the following votes were cast AYES: Dennison, Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

Commodity Resale Agreement:

After some review of the final document and the newly revised indemnification clause the following motion was made:

A MOTION was made by Mr. Hoag and seconded by Mr. Figueiredo to approve the shared service agreement for fuel with the County of Sussex as a commodity resale agreement. Upon roll call the following votes were cast AYES: Dennison, Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

WHEREAS, the County of Sussex owns and operates a fuel dispensing facility for its own needs; and

WHEREAS, Andover Borough is desirous of making use of the motor fuel system owned by the County of Sussex located in various locations throughout the County of Sussex; and

WHEREAS, the Borough of Andover and the County of Sussex have arrived at an understanding regarding the provision of fuel by the County of Sussex to the Borough of Andover, and this understanding has been embodied in an Agreement for Resale of Motor Fuels as Part of a Commodity Resale System; and

WHEREAS, an Agreement between the County of Sussex and the Borough of Andover for the provision of services and supplies as proposed is authorized by the Commodity Resale Provisions of the Cooperative Purchasing Rules (N.J.A.C. 5:34-7.1 et seq.).

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Andover, of the County of Sussex, State of New Jersey as follows:

1. The Mayor and Borough Clerk are authorized to execute the Agreement with the County of Sussex for the Resale of Motor Fuels as Part of a Commodity Resale System.
2. This Resolution shall take effect immediately and shall run for a period of five years.

ANY OTHER BUSINESS: MOTION to pay the bills
MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Dennison, seconded Mr. Figueiredo to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed March 14, 2018 plus ad-on's submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Dennison, Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried

Beth Brothman, RMC
Municipal Clerk

Letter from Sussex County Board of Taxation re: Resolution establishing 100% ratio of assessed value

Letter from Sussex County Div. of Finance: Certification for EMS Contribution. A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to authorize the signing of the contribution certification. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: Mr. Landrith reported that there are not many applications to review currently before SWAC and that Water Quality State officials will be sending the guidelines to the Water Quality Committee for what they would like to see implemented in the near future. Mr. Landrith continued to report that the glass recycling plant in Andover Township has been approved. There was some brief discussion as to the trucking traffic that will be present when that facility is fully up and running. Mr. Landrith discussed that the facility is meant to handle the overflow so no extraordinary traffic is expected.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the new computers are in and they are working fine. The Mayor stated that we have a Zoning / Code Enforcement Officer interested in working with the Borough. Mr. Bernard Hattersley works for the Town of Newton as Code Enforcement and at Andover Joint Court as bailiff.

A MOTION Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried. was made by Mr. Pearson, seconded by Mrs. Delfing to hire Mr. Hattersley at \$25 per hour. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Celebration of Public Events: Mr. Figueiredo was absent. It was reported that the Memorial Day celebration will begin at 9 a.m. Mrs. Delfing discussed that Municipal Clerks' Week was last week and it was missed. The Mayor and Council thanked for the Mrs. Brothman for her hard work.

Finance: Mr. Dennison had no report.

Parks & Playgrounds: Mr. Figueiredo was absent. The Mayor reported that there was a lot ground brush in the area where the trees were removed in the park. Mr. Figueiredo will be contacted to organize a work party to do this.

Public Bldgs. & Grounds: Mr. Smith reported that he is still considering replacing the carpet in the Borough Hall. He also reported that the gas line to the new generator at the park building will be completed by the end of this week. The Borough Hall has no date scheduled yet. The Mayor reminded the Council that the conversion still has to be done at both buildings and the Borough Hall is the priority.

Public Safety: Mrs. Delfing reported that the Fire Chief has a price for 2 full sets of gear plus coats, etc. for \$5071 and confirmed that it would gear up 5 people. The gear is part of an over stock of items for another town and is being offered to us at a big discount. Mrs. Delfing confirmed that there is money to purchase. **A MOTION** was made by Mrs. Delfing, seconded by Mr. Pearson to approve \$5071 to purchase this gear. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Streets & Roads: Mr. Hoag was absent. It was discussed that there are signs that are missing and need to be replaced. High Street/Prospect Ave., Prospect Ave./Brighton Ave., Old Creamery and High Street, West High Street is missing a "no parking here to sign" sign at corner of Brighton Road and speed limit sign needs to added to the list of signs to replace. Mr. Hoag will be contacted to remind to schedule the installation of the signage we have.

Water Utility: Mr. Smith reported that there was a water main break repair a few weeks ago. Mr. Pettit did not respond to his call so Mr. Mooney did the work. The clerk is still waiting to hear if additional agreements can be made with the other companies which submitted estimates. Mr. Smith also reported that work is progressing on the generator at the pump house. It currently is operational and final inspections will be completed in the near future.

OLD BUSINESS:

Radon Grant Program purchase of test kits - tabled until next month

There was a brief discussion over the purchase of a new memorial tree for Mr. Danielson as the one purchased last summer suffered some damage and is dying.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison replaced the tree for an amount not to exceed \$279. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Mr. Dennison mentioned that he would still like to organize a shredding event for the borough and that clean communities' money can be used for that. He thought the best location would be the park. After some discussion about the park being very busy during the summer and that the residents should have proper notification. It was concluded that the best time to organize such an event would be in September.

There was a discussion regarding an estimate for bollards for the new generators. The estimate provided by Mr. Mooney was discussed. During the conversation, Mr. Mooney decided that he wanted to withdraw his estimate. The discussion continued with the estimate submission from Innovative Electrical. *That information is provided under the title of generator grant within these minutes.*

NEW BUSINESS:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve ABFD Membership Application for James Halbig. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

The Andover Regional – 2018/19 School Budget – Tax Levy Certification was reviewed and placed on file.

The Mayor reported that he attended a meeting with Gov. Murphy and other small town mayors and they discussed shared services and were introduced to two shared service co-czars to help facilitate more shared services.

The Mayor also reported that the Plumbing Inspector has requested to be put on salary. After a review of the known number of inspections for the last 5-6 years the amount suggested was \$720 per year. The Mayor will contact the plumbing inspector to discuss the matter. The clerk mentioned perhaps including the electrical inspector so that there was a continuity in the record keeping for the inspectors. The Mayor will review that schedule of inspections for consideration.

The Mayor stated that he received information from the Land Conservancy of New Jersey regarding NJDEP Green Acres that indicates that municipal Open Space and Recreation Plans need to be updated every 10 years. The Borough plan should be updated. He indicated that he thought that Mr. Figueiredo would be just the right person for the job. The clerk will forward the information to Mr. Figueiredo.

ANY OTHER BUSINESS:

2018 MUNICIPAL BUDGET

Public Hearing of 2018 Municipal Budget.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to open to the discussion to the public. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried. The discussion was opened to the public and closed without comment. **A MOTION** was made by Mr. Smith, seconded by Mr. Pearson to close to the discussion to the public. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve an amendment to the 2018 introduced budget and publication. The amendment reflects a municipal tax rate of .495 and an open space amount of .003 compared to a rate of .466 and .001, which results in an increase in the municipal rate of .029 and .002 in open space. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Generator Grant:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a voucher for Innovative Electrical Contracting in the amount of \$55,927.62. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

The matter of bollards for the generators was discussed during Old Business. The needs for bollards is necessary at all buildings, but since the water pump house is not in a public location it would be okay to purchase cement barricades to protect the generator and propane tank. An estimate of bollards was provided by Innovative Electric for the park building and borough hall generators.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve the estimate for the installation of six bollards for those locations. Each bollard is \$585 including installation for a total of \$3510. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

RESOLUTIONS:

Tax Collector:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve a resolution to redeem tax lien certificate #2017-001 in the amount of \$817.04. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to approve a resolution to reimburse funds for a premium paid on tax lien certificate #2017-001 in the amount of \$500.00. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Reimbursement of escrow:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Mills – 031718. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Smith – 042818. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a resolution to reimburse the rental escrow for applicant Delfing – 042818. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve a resolution to reimburse the planning board escrow accounts on the report provided. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve a resolution to cancel the planning board escrow account on the report provided. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

ORDINANCES:

Fire Prevention:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the first reading and publication of ***“AN ORDINANCE TO AMEND CHAPTER 70, ENTITLED “FIRE PREVENTION”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY”***. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AN ORDINANCE TO AMEND CHAPTER 70, ENTITLED “FIRE PREVENTION”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY.

BE IT ORDAINED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey, that Chapter 70 of the Code of the Borough of Andover, entitled "Fire Prevention", be and is hereby amended as follows:

Section 1. Section 70-2, entitled "Enforcement Agency" of Chapter 70 of the Code of the Borough of Andover, entitled "Fire Prevention", be and is hereby amended to read as follows:

Section 70-2. Enforcement agency.

The local enforcing agency shall be the Sussex County Fire Marshal based on the terms of a shared services agreement established pursuant to N.J.S.A. 40A:65-1 et seq. between the Borough and the County of Sussex. The Sussex County Fire Marshal shall hereinafter be known as the "local enforcing agency."

Section 2. Section 70-5, entitled "Organization" of Chapter 70 of the Code of the Borough of Andover, entitled "Fire Prevention", be and is hereby amended to read as follows:

Section 70-5. Organization.

The local enforcing agency established by Section 70-2 of this chapter shall report to the governing body of the Borough of Andover.

Section 3. Section 70-6, entitled "Appointments, qualifications, term of office, removal" of Chapter 70 of the Code of the Borough of Andover, entitled "Fire Prevention", be and is hereby amended to read as follows:

Section 70-6. Life-hazard uses and permits; modification of fees.

Any modification to the fee schedule set forth in this Chapter which shall be required by the state Division of Fire Safety, Department of Community Affairs shall become incorporated herein by reference upon notice of the modification to the Borough by the local enforcing agency. Except as set forth in Section 70-7, all other fees (Life Hazard Use and Permits) are governed by Subchapter 2 of the state Uniform Fire Code, as amended from time to time.

Section 4. Section 70-7, entitled "Non-life-hazard uses" of Chapter 70 of the Code of the Borough of Andover, entitled "Fire Prevention", be and is hereby amended to read as follows:

Section 70-7. Non-life-hazard uses.

In addition to the registrations required by the Uniform Fire Code, all non-life hazard issues shall register with the local enforcing agency. These uses shall be inspected once per year and pay an annual fee. The following is the fee schedule for non-life hazard uses:

A	Assembly	
A-1	Eating establishment; under 50	\$30
A-2	Take-out food service (no seating)	\$30
A-3	Church or synagogue	\$30
A-4	Recreation centers, multipurpose rooms, etc.; fewer than 100	\$55
A-5	Court rooms, libraries, fraternal organizations, condominium centers; 49 or fewer	\$55

A-6	Senior citizen centers, 49 or fewer	\$55
B	Business/Professional	
B-1	Professional use; 1 or 2 story; less than 5,000 square feet, per floor	\$30
B-2	1 and 2 story; more than 5,000 square feet, per floor	\$55
B-3	1 and 2 story; more than 10,000 square feet, per floor	\$80
B-4	3 to 5 story; less than 5,000 square feet per, floor	\$105
B-5	3 to 5 story, more than 5,000 square feet, per floor	\$155
B-6	3 to 5 story; over 10,000 square feet, per floor	\$225
C	Retail (mercantile)	
M-1	1 and 2 story; less than 5,000 square feet, per floor	\$65
M-2	1 and 2 story; more than 5,000 square feet, less than 10,000 square feet, per floor	\$95
M-3	1 and 2 story; less than 5,000 square feet, per floor	\$120
M-4	3 to 5 story; less than 5,000 square feet, per floor	\$155
M-5	3 to 5 story; more than 5,000 square feet, less than 10,000 square feet, per floor	\$180
M-6	3 to 5 story; over 10,000 square feet, per floor	\$205
Hardware stores, 3,000 square feet or more, and retail stores over 12,000 square feet are life-hazard uses.		
D	Manufacturing (factory)	
F-1	1 and 2-story; less than 5,000 square feet, per floor	\$80
F-2	1 and 2 story; more than 5,000 square feet, less than 10,000 square feet, per floor	\$105
F-3	1 and 2 story; more than 10,000 square feet, per floor	\$155
F-4	3 to 5 story; less than 5,000 square feet, per floor	\$180
F-5	3 to 5 story; more than 5,000 square feet, less than 10,000 square feet, per floor	\$205
F-6	3 to 5 story; over 10,000 square feet, per floor	\$255
E.	Storage S-1 (moderate hazard S-1, low hazard S-2)	
S-1	1 and 2 story; less than 5,000 square feet, per floor	\$55
S-2	1 and 2 story; more than 5,000 square feet, less than 10,000 square feet, per floor	\$105
S-3	1 and 2 story; more than 10,000 square feet, per floor	\$155
S-4	3 to 5 story; less than 5,000 square feet, per floor	\$180
S-5	3 to 5 story; more than 5,000 square feet, less than 10,000 square feet	\$205
S-6	3 to 5 story, over 10,000 square feet, per floor	\$255

Exceptions, life hazard uses.

F. Residential (LEA listed with multifamily BHI). Fee is for each building.

R-1	3 to 6 units	\$25
R-2	7 to 12 units	\$50
R-3	13 to 20 units	\$75
R-4	21 to 50 units	\$100
R-5	For each additional unit over 50 units	\$2

Section 5. Severability. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected thereby but shall remain in full force and effect.

Section 6. Repealer. All ordinances or parts of ordinances or resolutions inconsistent with or contrary to the provisions of this Ordinance are hereby repealed to the extent of such inconsistency or contrariness. All provisions of Chapter 70 of the Code of the Borough of Andover, entitled "Fire Prevention", not amended hereby shall remain in full force and effect.

Section 7. This Ordinance shall take effect immediately on its final passage and publication as required by law.

CFO Budget:

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve the first reading and publication of an ***"Ordinance Appropriating the sum of \$3258.00 for Purchase of Computers"***. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the first reading and publication of an ***"Ordinance Appropriating the sum of \$9000.00 for Local Share – FEMA Generator Grant"***. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Zoning Code:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the first reading and publication of ***"AN ORDINANCE TO AMEND SECTION 134-41, ENTITLED "OTHER PERMITTED USES", OF ARTICLE VIII, ENTITLED "C-1 COMMERCIAL ZONE", OF CHAPTER 134, ENTITLED "ZONING", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, NEW JERSEY"***. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AN ORDINANCE TO AMEND SECTION 134-41, ENTITLED "OTHER PERMITTED USES", OF ARTICLE VIII, ENTITLED "C-1 COMMERCIAL ZONE", OF CHAPTER 134, ENTITLED "ZONING", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, NEW JERSEY.

BE IT ORDAINED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey, that Article VIII, entitled "C-1 Commercial Zoning" of Chapter 134, entitled "Zoning", of the Code of the Borough of Andover, be and is hereby amended as follows:

Section 1. Paragraph A of Section 134-41, entitled "Other Permitted Uses", of Article VIII, entitled "C-1 Commercial Zoning" of Chapter 134, entitled "Zoning", of the Code of the Borough of Andover, be and is hereby amended to read as follows:

- A. Existing single-family residential uses. Such uses are allowed to be altered and enlarged under the regulations of the R-2 Zone and Article VII, R-2 Residential Zone.

Section 2. Severability. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected thereby but shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions inconsistent with or contrary to the provisions of this Ordinance are hereby repealed to the extent of such inconsistency or contrariness. All provisions of Chapter 134 of the Code of the Borough of Andover, entitled "Zoning", not amended hereby shall remain in full force and effect.

Section 4. This Ordinance shall take effect immediately on its final passage and publication as required by law.

A Motion was made by Mr. Smith, seconded by Mr. Pearson to forward to the Planning Board for review. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to pay the bills on the list of the meeting held on 05/14/18. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mr. Delfing to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Municipal Clerk

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MAY 13th, 2019 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Smith, Figueiredo, Pearson and Delfing.

ABSENT: Councilman Hoag

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

The meeting began with a moment of silence for Alexis Faye, a Newton High School student who was killed in a car accident on Saturday, the day after the Newton High School Junior / Senior prom.

2019 Budget Public Hearing:

Mr. Tom Ferry appeared before the board and reviewed the 2019 Municipal Budget with the governing body. Mr. Ferry explained that as we are not self-exam this year we require the approval of the State and they are behind this year. After a review of the prepared budget information packet presented by Mr. Ferry the Mayor opened the hearing to the public.

The public hearing was opened to the public. Mr. Richard Mooney commented that everything is "too high". When asked what he meant specifically he replied "everything". The public portion of the budget hearing was closed to the public.

Adoption of the budget is expected upon approved review by the State at the next scheduled meeting.

MINUTES:

A MOTION was made by Mr. Figueiredo seconded by, Mrs. Delfing to approve the minutes of the meeting held on April 8th, 2019. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Figueiredo seconded by, Mrs. Delfing to approve the executive session minutes of the meeting held on April 8th, 2019. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the Treasurer's report for February 2019. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to accept the following reports and place on file: Lakeland Emergency Squad April & YTD report, ABFD report for April, Animal Control Report for March & April, Joint Court report for April. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following reports were presented to the governing body:

County Board of Taxation re: Resolution passed establishing 100% as ratio if assessed value to true value of real property within Sussex County.

State of New Jersey Dept. of Education re: 2019-2020 Municipal Percentage Shares for Tax Levies for Regional School Districts

County Board of Freeholders re: Resolution in support of legislation to apply same regulations and oversight to all persons and businesses concerning soil and fill recycling services as applies to solid waste industry was reviewed. The following motion was made in support of this resolution.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve a resolution in support of this presented legislation. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Andover Reg. BOE re: 2019-2020 School Year Tax Payments & Tax Levy Certification Form A

County Dept. of Engineering & Planning re: Sussex County Water Quality Management Municipal Appointment.

County Dept. of Engineering & Planning re: Sussex County Solid Waste Advisory Council Municipal Appointment.

***** **Mr. Hoag joined the meeting at 7:11 p.m.** *****

NJ DOT re: Municipal Aid Grant application deadline 7/19/19.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve Harold E. Pellow to submit Old Creamery Road for the next round of Municipal Aid Grant applications. Upon roll call the following votes were cast: YES: Dennison, Smith, Hoag, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**The Engineer will be made aware of the major grading/elevation issue where the road intersects with County Route 517.

A letter from H.E. Pellow & Associates, Inc. re: Prospect Avenue – Section II was reviewed by the Mayor and Council. There was no approval to go out to bid. Furthermore, to understand the scope of the work and cost, the Mayor will be reviewing the submission.

AUDIENCE PARTICIPATION: Jackie Espinoza of JCPL appeared before the board to announce that the Board of Public Utilities approve the reliability plus program which we supported by resolution back in 2015. Less funding was approved, but the monies that were approved will improve the reliability of electric service to its customers by improving infrastructure work. Another round of funding will be sought. The Mayor asked the potential of moving the first disconnect across the street from the pump house because when that trips is cuts off service to the pump house. He said moving down the road 300 feet would increase the likelihood of a power supply to the pump house when outages occur.

She also reported that the SCLOM meeting this month is on the 23rd. There will be an interactive session on school safety.

REPORTS OF SPECIAL COMMITTEES: Mr. Landrith was absent. No report.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the municipal code has been codified and the final draft of the personnel policy and procedures manual has been updated. A purchasing flow chart is being worked on. Mr. Pearson also explained that the Municipal Clerk will need coverage for her duties administering the primary election.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to appoint Terry Casella as deputy municipal clerk for the duties of elections only for the date of 6/4/19. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Figueiredo, Delfing. NAYS: None. Motion carried. The Municipal Clerk will prepare polling location, helpful phone numbers and various procedures for Mrs. Casella and administration as well as advise the Board of Elections of any information they need.

Celebration of Public Events: Mr. Figueiredo reported that the Easter Egg Hunt went well. He thanked Mr. Smith for helping, Mayor Morgan for speaking and Emily Brothman for volunteering to fill the eggs. The next event is Memorial Day at 9 a.m. Flowers are ordered for it and flags will be ready. Mr. Figueiredo then reported that the flag in the mini park still needs to be repaired. He provided days he is available (5/21-23) and sought help with that repair which will require the rental of a lift as well as other materials. The Mayor will likely be there to help.

Finance: Mr. Dennison had no report. The budget hearing is scheduled for this evening.

Parks & Playgrounds: Mr. Figueiredo reported that there is a wire down in the park very close to the pond. It was explained that it is not a live wire. The tree limb that fell on it needs to be removed in order to remove the wire. The request from Mr. Conrads to have the lower soccer field to be "rolled out" with an asphalt roller to remove the ruts in the field was reported. After some conversation, there was no action taken although the soccer club may repair it if they wish. The matter of the fence in the park was mentioned again to establish that a mark out is still needed in order to begin the quote process. Mr. Smith mentioned that he has received a verbal estimate from Bob Cahill of Cahill Farms in the amount of \$400 for landscaping in Memorial Park. The Mayor mentioned that "No Overnight Parking" and "Carry In – Carry Out" signs need to be installed. **A MOTION** was made by Mr. Figueiredo, seconded by Mr. Hoag to approve an amount not to exceed \$500 for the landscaping work in Memorial Park. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Public Bldgs. & Grounds: Mr. Smith reported that the work the senior building is complete. He is still considering power washing and window cleaning. He continued to report that the cages in the basement have been divided by Committee use. There was a brief discussion regarding the grass brought in by the person mowing. He stated that he brought in another carpet installer for the borough hall who determined that the unlevelled nature of the floor will require a roll out carpet. There are no structural problems, but moving the furniture will be more complicated. He also mentioned replacing all the lighting fixtures with LED and obtaining a quote for that.

Public Safety: Mrs. Delfing reported that the loss control letter has been obtained from Ivan Cohen of Statewide. She continued to report that the equipment needs to be labeled for the age groups that are appropriate. Mulch may also be needed. She also reported that we should look into replacing the pedestrian walkway sign with a "stop for pedestrian" sign as the current one states "yield for pedestrian". There has been no estimate submitted yet for the fire truck tires. Mr. Hoag reported that he is still waiting on it.

Streets & Roads: Mr. Hoag reported that the Sussex County road department has notified us that we need to address two different locations where water main repairs took place. One in the southbound lane of the tunnel on Route 517 near the park and the other is approximately in front of 27 Lenape Road which is also on Route 517. The Municipal Clerk will contact Marksmen Enterprises regarding this repair.

Water Utility: Mr. Smith reported that a valve by Exxon was repaired on Mother's Day. The repair was challenging, but went well. He also reported that overgrowth around the pump house will need to be addressed. He spoke with Mr. Mooney who agreed to excavate the area for \$1000. He also mentioned that the hydrant at the corner of Lakeview and Smith street needs to be replaced as well as the repair by HR Drilling at the pump house is scheduled for the 27th of May.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve an amount not to exceed \$1000 for the excavation work by Mr. Mooney. Upon roll call the following votes were cast: YES: Dennison, Smith, Hoag, Pearson, Figueiredo, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OLD BUSINESS:

Grant Update Discussions

Fire Department Equipment: Mr. Pearson reported that he is still working on the fire department grant but there is no new progress.

Open Space: Mr. Figueiredo reported that he recently spent the afternoon with the Municipal Clerk in the Borough Hall researching the information needed. He is concerned that there will be limitations and restrictions to the grant making it cost prohibitive. For example, the scope of the grant is only for half of the cost or a loan at 2%. The next round is Spring/Fall and he will continue to review.

Joint Court

The Council addressed a request from Andover Township for input on the Joint Court renewal duration during this time as Andover Township proposed a 10-year agreement among those in the joint court system. After a very brief conversation Mayor Morgan proposed a letter be sent to the Andover Township Administrator requesting a meeting of the municipalities involved for the purpose of reviewing the operation over the past four years to determine if there are any issues that need to be addressed or changes to the agreement. He would personally like to discuss the financial aspects of the operation of the court and would be requesting the case load by municipality and the costs being borne by each municipality for the past two years. The letter will be prepared and also sent to the municipalities involved.

Food Truck

A review of the Model Food Truck Ordinance continued from the April meeting. The concerns of the duration were discussed as well as how it would apply to the businesses in town. The ordinance as well as the Chapter on fees were introduced and published as indicated below under title "Ordinance".

NEW BUSINESS:

There was a review of the Soil Importation & Fee Ordinance. The ordinance as well as the Chapter on fees were introduced and published as indicated below under title "Ordinance".

The Council reviewed the County of Sussex request for certification for **Emergency Rescue Squad Contribution**. A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve this request. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

The Council was presented the Rain Tax resolution draft as provided by the office of Legislative District 24. A MOTION was made by Mr. Smith, seconded by Mr. Hoag to discontinue the review and discussion. No formal action was taken on this resolution. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

PROCLAMATION: Child Abuse Prevention – Ginnie’s House

Child Abuse Prevention Month Proclamation

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior;

WHEREAS the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community;

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community;

NOW THEREFORE, be it resolved that the Sussex County Board of Chosen Freeholders does proclaim April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

ANY OTHER BUSINESS:

Centers of Place update – The Mayor and Council again discussed the matter of renewing their Centers of Place. The nature of which may require Plan Endorsement. Extension is only valid through June 30th. A letter needs to be sent to the State stating that we may like to pursue plan endorsement and would need more information on how to proceed.

The Mayor reported that a generator maintenance agreement needs to be looked into. The Morris County Coop, EM Electric and Innovative Electric will be called.

It was discussed that an inventory of the storm drains needs to be done in order to explore the cost of having them cleaned out and it should be done soon. Mr. Hoag agreed that needs to be done.

The Mayor reported that the water operator manual for lead & copper sampling is ready for the final approval of Mr. Olivo and Mr. Smith.

A letter from Gottheimer’s office regarding grants was discussed. The Mayor stated that this could be very useful and we should explore those opportunities.

The Mayor mentioned that a local municipality is utilizing their CAP Bank to increase their taxes by 10 percent. You can bank the cap you don’t use for three years but it seems the residents pay the price.

The Mayor continued to report that the route 206 tunnel closure is of interest to the offices of Gottheimer, Oroho, Space and Wirth, as well as Tammy Horsfield of the Sussex County Chamber of Commerce because it will affect tourism and commerce in Sussex County. There will be some communication to determine what can and cannot be done in this issue. Perhaps there is a work around that can be done.

Upon an inquiry by the Fire Chief, the Municipal Clerk asked the governing body if the ABFD could hold movie nights in the park this summer. Mr. Smith stated that they would have to arrange for

that use like other would. Mrs. Delfing confirmed that the deferment of any fee for the use is addressed in the fee ordinance. At this time, no dates have been requested.

Regarding a letter sent by the Wantage Township OEM about a request for concurrence from the Borough to utilize a similar frequency for radios, the Municipal Clerk asked Mr. Hoag, OEM, if he would need to address this matter with the governing body as there seems to be a timeline. Mr. Hoag stated that the ABFD is the owner of that frequency and the directive would have to come from them. The Municipal Clerk will advise the Wantage Township OEM that the ABFD has the authority for that approval.

The Municipal Clerk asked if movie nights in the park would be a possibility for the ABFD to use as a fundraiser. The Council would have to approve any dates that they would like to use. This would include use of the park building.

The Municipal Clerk also asked if the OEM, Mr. Hoag, would like the council to address the letter sent to the office by the Wantage Township OEM regarding the use of radio bands. Mr. Hoag explained that those bands are owned by the ABFD. The Municipal Clerk will send an email to the Wantage OEM to advise him of that.

ORDINANCE:

Food Truck:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to introduce and publish **“AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO ADD NEW CHAPTER ENTITLED “FOOD TRUCK”**”. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Food Truck Fee:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to introduce and publish **“AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO ADD NEW CHAPTER ENTITLED “FOOD TRUCK”**”. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Soil Importation and Fees:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to introduce and publish **“AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO ADD NEW CHAPTER 114, ENTITLED “SOIL IMPORTATION”**”. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO ADD NEW CHAPTER 114, ENTITLED “SOIL IMPORTATION”

BE IT ORDAINED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey, as follows:

SECTION 1. The Code of the Borough of Andover is amended to add Chapter 114, entitled “Soil Importation”, which shall read as follows:

Chapter 114. Soil Importation.

Section 114-1. Permit Required.

No person or entity shall cause or authorize the placement of any soil as defined in Section 113-3 on any premises in the Borough of Andover whether such soil be for sale, gift or otherwise, unless a permit therefor is first secured from the Borough Engineer or the Borough Planning/Zoning Board as hereinafter provided.

Section 114-2. Exceptions and Exemptions.

A permit shall not be required when any of the following exceptions/exemptions are applicable:

- A. Soil moved from any property located within the Borough of Andover to another property also located within the Borough.
- B. Soil imported from any licensed quarry.
- C. Fill for septic tanks or sanitary installations provided a permit has been issued by the Construction Official and/or Department of Health as required by law.
- D. The placement of soil in and upon lands enrolled in the Soil Conservation Program of the Sussex County Soil Conservation District, Department of Agriculture Soil Conservation Service and for which lands an approved farm plan has been established by said agency.
- E. The placement of any soil undertaken in furtherance of a subdivision or site plan approval issued by the Borough Planning/Zoning Board.
- F. The placement of any soil in furtherance of an environmental site remediation that is supervised by a licensed site remediation professional.
- G. The storage of sand, soil, stone, topsoil, mulch or other similar materials on lawfully existing landscaping and contractor yards.
- H. Soil imported from any non-commercial, non-industrial, residential or agricultural property within the County of Sussex.
- I. Soil imported for recreational facilities, including but not limited to, ball parks, recreational and sports fields, bathing beaches, and equestrian facilities.
- J. The Borough and any of its commissions and boards are exempt from the terms of this chapter.
- K. The Mayor and Borough Council shall have the right, upon written request to grant partial or complete waivers from the requirements of this chapter for any volunteer or non-profit group or charitable/religious organization.

Section 114-3. Application for Minor Permit.

- A. Application for a soil importing permit up to but not exceeding 500 cubic yards shall be filed with the Borough Engineer who shall issue the permit based upon finding substantial compliance with the provisions of this chapter; provided, however, the Borough Engineer shall have the authority to deny a permit if it is determined that the placement of soil would be detrimental to the health, safety or welfare of the general public. The approval or denial shall be provided to the applicant within ten (10) business days after the Borough Engineer's receipt of the application. In the event the Borough Engineer has not responded within that time frame, the application shall be deemed denied.
- B. Application for a soil importing permit shall be accompanied by a fee and deposits as set forth in section 66-1.
- C. The application shall set forth the following:

1. Name and address of the applicant.
2. Name and address of the owner, if other than the applicant.
3. The description and location of the land in question, including the tax map block and lot numbers.
4. The purpose or reason for placement of soil/fill.
5. The nature and quantity, in cubic yards, of soil/fill to be imported.
6. The source of material to be used as soil/fill and certification that the soil/fill can be considered "clean fill" as regulated by local and state regulations.
7. Source from where the soil/fill is coming from to be shown on the plans, including tax lot and block
8. The location to which the soil/fill is to be placed.
9. The proposed date of completion of the soil/fill.
10. Other supporting documentation as required to adequately address and comply with the purpose and the provisions of this chapter.
11. An approved soil erosion and sediment control permit (if applicable).

Section 114-4. Major Soil Importing Application Referral to Planning/Zoning Board.

- A. The application for a major soil/fill importing placement permit, defined as any application to import in excess of 500 cubic yards, shall be referred to the Planning/Zoning Board for site plan approval. In addition to complying with the requirements of section 114-3, and any such application shall also be accompanied by a topographic map or maps prepared and certified by a professional engineer or land surveyor. The scale of said map shall not be more than 100 feet to the inch and shall include the following:
 1. Key map.
 2. Existing contour lines at five-foot intervals.
 3. Proposed contour lines at five-foot intervals after the soil/fill is placed on the parcel.
 4. All existing structures, all existing roads and drainage within 200 feet of the property.
 5. Location of all property lines.
 6. Location of any wetlands, streams, or other environmentally sensitive areas on the property.
 7. Source from where the soil/fill is coming from shall be shown on the plans, including tax lot and block; owner's name and municipality.
 8. Location of any topsoil or fill storage areas.
 9. Soil erosion and sediment control measures.
 10. Cross sections of the soil/fill areas at fifty-foot intervals.
- B. The Planning/Zoning Board shall schedule a public hearing and shall notify the applicant of the date of such hearing. The applicant shall provide notice in accordance with Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq. Five (5) days prior to the hearing, the applicant shall present to the Borough Planning/Zoning Board Secretary the following: (1) Certification, in the form of an affidavit, signed and sworn by the applicant, affirming that he or she has notified all property owners within 200 feet, including certified notice receipts; and (2) Proof of publication in the official newspaper of the Borough at least ten (10) days prior to the hearing.

- C. The Planning/Zoning Board shall require an applicant to post the application fees and deposits as set forth in section 66-1.

Section 114-5. Factors to Be Considered in Approving Permits.

The Borough Engineer (minor permit) and the Borough Planning/Zoning Board (major permit) shall be guided by and take into consideration the public health, safety and general welfare and the general purposes of municipal planning. Particular consideration shall be given to the following factors:

- A. Soil erosion by water and sand.
- B. Surface water drainage.
- C. Soil fertility.
- D. Lateral support of abutting streets and lands.
- E. Public health and safety.
- F. Land values and uses.
- G. Existing contours and topographic character of the land prior to the placement of any soil/fill and proposed contours which will result subsequent to the placement of soil/fill in accordance with the soil fill application.
- H. Whether the proposed placement of soil is necessary and incidental to the development of the property for its intended use or whether the proposed placement of soil/fill constitutes primarily a commercial activity.

Section 114-6. Issuance of Permit and Operating Requirements.

- A. A permit shall be issued after the approval of the application by the Borough Engineer (minor permit) or by the Borough Planning/Zoning Board (major permit). The approval shall specifically list the total number of cubic yards of soil/fill authorized to be placed on the property.
- B. If a permit is issued for the placement of soil/fill, the owner or person in charge shall conduct the operations to ensure there are no sharp declivities, pits or depressions, and in such a manner that the area shall be properly leveled off, cleared of debris, and graded to conform with the contour lines and grades as required and shown on the approved plan.
- C. Soil/fill shall not be deposited or in any way placed upon adjoining property or public roads. Any soil/fill or material resulting from any such operation accumulating on any adjoining property or public road shall be removed immediately upon notice to the permittee of such accumulation.
- D. Upon completion of any operation delineated on the approved plan, said area shall be properly leveled off, cleared of debris, and graded to conform to the contours and grades as approved by the Borough Engineer. A final map for all major soil/fill permits shall be submitted containing and complying with all requirements as set forth in this chapter.
- E. Any soil/fill material temporarily stored shall not exceed a height of 20 feet, and the maximum storage slope shall be 45 degrees.

- F. Permits may be issued with reasonable conditions by the Borough Engineer and/or Borough Planning/Zoning Board to meet address concerns pertaining to public health, safety and welfare and as set forth in section 114-5.
- G. All such permits issued hereunder shall be valid for the period of no more than one (1) year from the date of its issuance. A permit must be renewed by the Borough annually to remain in effect.
- H. Before any work is done for which a major permit is required, and during the period covered by a permit, the applicant shall file and maintain a bond in form and with surety acceptable to the Borough Attorney in such amount as in the opinion of the Borough Engineer shall be sufficient to insure the faithful performance of the work to be undertaken pursuant to the conditions of the permit and the terms thereof. The bond shall be in an amount of not less than three thousand (\$3,000.00) dollars per acre of land to be affected to cover the cost of conforming with Borough requirements, restoring the land, re-seeding and the cost of repairing public roads which may be damaged by the transportation of materials or equipment. To the overall amount thereof, there shall be added fifteen (15%) percent to cover legal and engineering fees which may be incurred in the event of default.

Section 114-7. Certain materials prohibited.

- A. For purposes of this section, the following definitions apply:
 - 1. CONTAMINANT -- Any hazardous substance, hazardous constituent, hazardous waste or pollutant.
 - 2. CONTAMINATED MATERIAL -- Any soil or other material containing contaminants exceeding the present requirements for residential direct contact pursuant to N.J.A.C. 7:26E-1.1 et seq., technical requirements for site remediation, as may be amended.
 - 3. RECYCLED ASPHALT PAVEMENT – Asphalt millings (material produced from milling of roads before repaving) and pieces of asphaltic roadway pavement removed from roadway surface or subbase or other asphalt-paved surfaces such as parking lots or driveways.
 - 4. SOIL -- All unconsolidated mineral and organic matter of any origin, including sand and/or gravel.
- B. Notwithstanding any contrary term in this chapter, importation, use and/or placement of recycled asphalt pavement to or on property in the Borough is prohibited unless permitted by and used in accordance with applicable regulations promulgated by the New Jersey Department of Environmental Protection; however, in no case shall the material be placed within the boundaries of a public road. This paragraph shall not apply to road maintenance, repair and/or replacement conducted by the Borough, county or State.
- C. Notwithstanding any contrary term in this chapter, importation of contaminated material, construction debris, trash or vegetative debris or of solid waste as defined by N.J.A.C. 7:26–1.6 to a property for deposit within the Borough is prohibited.

Section 114-8. Violations and penalties; Enforcement.

- A. Any person or entity who violates this chapter or any director, officer, manager or member of a corporation, limited liability company or partnership who participates in a violation of this chapter shall, upon conviction thereof, be subject to a minimum fine of \$2,000.00, or imprisonment for a period not to exceed 90 days, or both. Each and every day that such violation continues or exists shall be considered a separate and specific violation of these provisions and not as a continuing offense.
- B. The Zoning Officer or other official designated by the Borough Mayor and Council shall have the authority to enforce the provisions of this chapter and to issue Summonses to any person importing soil without a permit or violating a provision of this chapter.
- C. The Borough Engineer is designated as the official whose duty it shall be to enforce the provisions of this chapter with respect to persons importing soil with a permit. The Borough Engineer shall, from time to time, upon their own initiative, and whenever directed by the Borough, inspect the premises for which permits have been granted to ensure compliance with the terms of the permit and of this chapter. The Borough Engineer shall have the right to enter upon any lands for the purpose of examination and inspection of the operation without advance notice.
- D. After notice and an opportunity to be heard before the Borough Engineer the permit of any person may be revoked or suspended for such period as may be determined for any violation of the terms hereof or the terms and conditions of any permit granted hereunder.
- E. In addition to the penalties set forth herein, the Borough shall have the right, but not the obligation, to pursue injunctive relief in the Superior Court of New Jersey, Sussex County, including but not limited to, requiring the removal of any soil imported without a permit, testing to ensure no presence of contaminated soil, and site restoration.
- F. In the case of any violation of this chapter or in the case of any storage, placement or importation being conducted or having been conducted without the required permit, the Borough, through the Zoning Officer, may issue a notice to stop work until the proper permits are obtained and this chapter is complied with and take such action as the Zoning Officer deems appropriate to enforce such stop work order.

Section 114-9. Permit and Inspection Fees.

- A. Applications for permits for minor and major soil permits shall be accompanied by permit fees and deposits as set forth in section 66-1.
- B. The applicant shall be responsible for all fees of the Borough Engineer incurred in reviewing applications and making inspections prior or subsequent to the issuance of a permit of any kind.

SECTION 2. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected thereby but shall remain in full force and effect.

Section 3. All ordinances or parts of ordinances or resolutions inconsistent with or contrary to the provisions of this Ordinance are hereby repealed to the extent of such inconsistency or contrariness. All provisions of Chapter 66 of the Code of the Borough of Andover, entitled "Fees", not amended hereby shall remain in full force and effect.

Section 4. This Ordinance shall take effect immediately on its final passage and publication as required by law.

RESOLUTIONS:

Rental Escrow Reimbursement:

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to approve a resolution authorizing the reimbursement of rental escrow deposit for Greame. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to approve a resolution entitled "**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**". Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed May 13th, 2019, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman
Municipal Clerk

The discussion returned to the matter of the 911 agreements presented this evening. The Council determined that the agreements presented by the County and Andover Township were comparable and that it would be in the best interest of the Borough to remain with Andover Township for 911 Dispatch services.

911 DISPATCH AGREEMENT:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the agreement as presented from Andover Township for 911 Dispatch services. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Figueiredo, Pearson and Delfing. NAYS: None. ABTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to adjourn the meeting. AYES: All in favor. NAYS: None. ABSTAIN: Pearson. Motion carried.

Beth Brothman
Municipal Clerk

BE IT ORDAINED by the Mayor and council of the Borough of Andover, in the County of Sussex and State of New Jersey, that the salaries established for 2019 are as follows:

Position	Hourly/Salary	Pay Period	Amount
Mayor	S	Q	\$ 4,177.00
Council	S	Q	2,437.00
CFO/Treasurer	Paid through shared service agreement		
Tax Assessor	S	M	12,169.00
Tax Assessor Sec.	H	Q	11.00 (f)
Tax Collector	Paid through shared service agreement		
Tax Search Officer	Each	Annual	11.00 (g)
Assessment Search Officer	Each	Annual	11.00 (g)
Asst. Tax Collector / Tax Clerk	S	M	1,667.00
Borough Clerk	S	M	48,746.00
Clerk Typist	H	M	10.20 (f)
Registrar	S	M	597.00
Licensed Water Operator	S	M	5,405.00
Asst. Licensed Water Operator	S	M	1561.00
Water Supervisor	S	Q	2,760.00
Water Collector	H	M	5,760.00
Water Meter Reader	H	Q	0.00 (f)
Board of Health Sec.	S	M	552.00
Planning/Zoning Secretary	S	M	6,938.00
Construction Official	S	M	6,246.00
Permit Control Officer	S	M	3,746.00
Zoning/Code Officer	H	M	\$25.00
Shared Service – Land Use	S	M	13,525.00
Fire Prevention	As per shared service agreement		
Fire Sub-Code Official	Each Inspection	M	\$35.00
Plumbing Inspector	Each Inspection	M	\$35.00
Electrical Inspector	Each Inspection	M	\$35.00
Emerg. Mang. Cord.	S	Q	659.00
Dog License Clerk	each license	A	0.25
Borough Hall Caretaker	S	M	2,175.00
Crossing Guard	H	M	13.00
Alternate Crossing Guard	H	M	12.00
Alternate Deputy Crossing Guard	H	M	10.00
Constable I	H	M	15.00
Constable II	H	M	10.00
Labor Class I	H	M	15.30
Labor Class II	H	M	12.50
Labor Class III	H	M	9.25 (f)

Notes:

(f) or minimum wage, whichever is greater
 (g) \$200 annual maximum