

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, NOVEMBER 7th, 2018 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Figueiredo, Hoag, Pearson and Delfing.

ABSENT: Mr. Dennison and Mr. Smith

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the minutes of the meeting held on October 9th, 2018. Upon roll call the following votes were cast: AYES: Pearson, and Figueiredo. NAYS: None. ABSTAIN: Mr. Hoag and Mrs. Delfing. Motion carried.

OFFICIALS REPORTS:

No report for month of November.

CFO Report: The Best Practices was reviewed by the Mayor and Council. After some discussion the following motion was made: A Motion was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the 2018 Best Practices as prepared by the CFO. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to accept the following reports and place on file: Joint Court Report for September, ACO 2nd & 3rd quarter report, ABFD report for October, Lakeland Emergency Squad report for October & YTD. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following information was presented to the Mayor and Council and placed on file:

Letter Sussex County Board of Taxation re: Tax Map Maintenance

Letter Town of Newton re: Action Municipal Alliance cash match for 2019.

Invitation to Dalton Hummel's Eagle Court of Honor – 12/1/18 4 p.m.

AUDIENCE PARTICIPATION: Mr. Mooney stated that he would like the ABFD to take over the Halloween Party from the Borough as they had done it in the past. The ABFD did not approve that request.

REPORTS OF SPECIAL COMMITTEE: No report.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that he will continue to work on the Fireman's Grant through the year so that it will be ready to submit for next year.

Celebration of Public Events: Mr. Figueiredo reported the tree dedication for Scott Danielson was well attended with over 40 people. On October 26th the Halloween party had over 30 people attend. Thanks are given to Colleen Figueiredo and Jamie Stowe who volunteered their time to put on this party. The Mayor attended and judged both the costume contest and pumpkin carving contest. The next event will be the Community Breakfast on December 1st. There was some discussion about the need to purchase food, toys and the fee for Santa. A MOTION was made by Mr. Hoag, seconded by Mr. Pearson to approve an amount up to \$750 for these items. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Finance: Mr. Dennison is absent. There was no report.

Parks & Playgrounds: Mr. Figueiredo reported Prior to this meeting, Mr. Figueiredo was informed by Mr. Smith that Clarence Stang is storing the grass clippings in the building and that the gas fumes need to be addressed. They will look into those matters. The Clerk asked if the dirt removal project in the park will be done this year. After some discussion it was determined that Mr. Mooney will provide that service before the winter. It was also mentioned that the park would need to be mulched in Spring.

Public Bldgs. & Grounds: Mrs. Delfing had no report.

Public Safety: The Mayor reported that the Fire Department won 2nd place in the category of equipment over 21 years.

Streets & Roads: Mr. Hoag reported that there are no problems and that we are looking into overnight parking enforcement.

Water Utility: Mr. Smith was absent. The Mayor reported that discussions were held with the water leak detection company and arranged for work to be started tomorrow pending approval. He continued to explain that 100,000 gallons per day are estimated to being used and the leak needs to be found. This company, New Tech, provided an estimate for the work to be performed. The amount should not exceed \$975 per day with not more than 3 days.

A MOTION was made by Mr. Hoag, seconded by Mr. Pearson to approve this agreement. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OLD BUSINESS:

The Mayor reported that estimates must be sought for a Generator Maintenance Contract. He explained the requirements

Sandyston Township Shared Service Agreement

NEW BUSINESS: S.A.L.T. deduction discussion.

County 911 Dispatch Center – invitation

Joint Court request to enter into collection service agreement

Review of Resolution supporting the Campaign to Change Direction

ORDINANCE:

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve the first reading and publication of "AN ORDINANCE TO AMEND CHAPTER 117, ENTITLED "STREETS AND SIDEWALKS", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO ADD NEW ARTICLE III, ENTITLED "ROAD EXCAVATIONS". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the first reading and publication of "AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED "FEES", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried

PROCLAMATION: Dalton Louis Hummel

RESOLUTIONS:

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to approve a resolution for Action Alliance - Fiscal Year 2019. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried

NEW BUSINESS:

2018 Best Practices as prepared by the CFO was approved at an earlier portion of the meeting.

Lindley Court:

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the Estimate Certificate Order # 1 and Final which reflect an adjusted contract amount of \$8779.50 for work performed on Lindley Court with quantities through 9/19/2018. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried

Tax Collector:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a redemption resolution to refund lienholder for redemption of tax sale certificate #2017-005 for block 24 lot 23. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve a redemption resolution to cancel 4th quarter water billing for block 12 lot 1.02 qualifiers C02, C03, C04, C05. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried

AUDIENCE PARTICIPATION:

Mr. Richard Mooney wished the Mayor and Council good night.