

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 12<sup>th</sup>, 2019 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Pearson, Figueiredo and Delfing.

**ABSENT:** Messrs. Dennison, Hoag, Smith and Mayor Morgan.

The Mayor called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**MINUTES:**

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the minutes of the meeting held on June 10<sup>th</sup>, 2019. Upon roll call the following votes were cast: YES: Pearson, and Delfing. NAYS: None. ABSTAIN: Figueiredo. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the minutes of the meeting held on June 12<sup>th</sup>, 2019. Mr. Figueiredo commented that he has been left off of the roll call. The clerk will correct this mistake. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the minutes of the meeting held on July 8<sup>th</sup>, 2019. Upon roll call the following votes were cast: YES: Pearson, and Delfing. NAYS: None. ABSTAIN: Figueiredo. Motion carried.

**OFFICIALS REPORTS:**

There was no Treasurer's Report

**A MOTION** was made by Mr. Figueiredo, seconded by Mrs. Delfing to accept the following reports and place on file: Joint Court report for June, Lakeland Emergency Squad Report for July and YTD, ABFD report for July, Joint Court Report for July. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:**

A letter from the NJDEP Div. of Water Supply re: Asbestos Monitoring Waiver Program for Nine-Year Compliance Cycle 2020-2028 was presented and placed on file. Mr. Olivo is working on this report.

A letter of correspondence from McGovern & Roseman to Planet Networks, Inc. re: Planet Networks, Inc. Consent for Use/Operation of Public Rights-of-Way was presented and placed on file.

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEES:** Mr. Landrith discussed the County draft septic system management plan. There was also a discussion regarding AG Choice's approach for approval to compost dead animal carcasses.

## **Grant Update Discussions:**

**Fire Department Equipment Report** – Mr. Pearson reported that the committee is working on the grant and still gathering more information. The committee is meeting on Thursdays with the fire department.

**Open Space Report** – Mr. Figueiredo reported that he is continuing looking into options for this grant. At best he thinks we are only eligible for a 2.5% loan. An urban area is eligible for 50%, however, we do not meet that criteria.

**Borough Land Report** – Mrs. Delfing reported that she believes the best place to start is finding out the market value of the property. A local realtor may be the first step. Mayor Morgan suggested Kathy Kut of Premier to discuss the matter. The Mayor will see her at a chamber meeting and will discuss the matter with her.

## **REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson reported that a new zoning / code enforcement officer was found. His appointment is under new business.

**Celebration of Public Events:** Mr. Figueiredo reported that the next event would be Halloween and it does not seem the same volunteers will be doing it this year. Mr. Figueiredo suggested that perhaps the Fire Department will consider taking that event over again as they have done in the past.

**Finance:** Mr. Dennison was absent. No report.

**Parks & Playgrounds:** Mr. Figueiredo reported that the carry in / carry out signs are installed in the park and he personally dealt with the wasp nest reported by soccer. The fence still needs to go in by the upper ball field although quotes are still necessary.

**Public Bldgs. & Grounds:** Mr. Smith was absent. The Mayor reported that he replaced the battery in the Ford Tractor which was from 2001 and that one of the generators is flashing a red light showing it needs general maintenance. The clerk will contact the newly contracted company to see when the first maintenance will take place.

**Public Safety:** Mrs. Delfing reported that she is working with the fire department on the grant and that she will take a look at the pedestrian crossing sign to see if the "Stop for pedestrians" can be retrofitted rather than replaced.

**Streets & Roads:** Mr. Hoag was absent. The Mayor reported that the 206 repair was complicated, but completed and that Marksmen did a great job. A meeting the county road department is still needed for the road repair. The clerk will remind Mr. Hoag and advised that she provided paperwork for Mr. Hoag to begin the catch basin inventory.

**Water Utility:** Mr. Smith was absent. The Mayor reported that we have good numbers at the pump house at about 75,000 gallons per day. There was also a brief discussion about the workings of the chlorinator with Mr. Mooney.

## **OLD BUSINESS:**

Mayor Morgan reported on the following items.

- The washed out area on the side of where the new steps were put in will be filled with stone that we have stored at the pump house
- A contract must be secured for snow plowing at the park and borough hall. The clerk will reach out to the businesses suggested.
- The work on Brighton Road to install a gas line to Prospect will begin next Friday 8/16

(Continued)

- A schedule for Hydrant & Valve exercising has not yet been put in place. Mrs. Delfing will discuss this with the fire department again. The Mayor suggested that the valve exercising may be possible through Marksmen.
- The Mayor requested that the minutes from the Joint Court meeting be obtained. The Clerk will reach out to Andover Twp. administrator.
- The flame proof fuel cabinet will be delivered to the park building tomorrow
- The Mayor reported that Miss Andover Borough, Emily Brothman, did very well at the Queen of the Fair pageant coming in as one of 6 semi-finalists.
- The Mayor advised the Council that the Planning Board will be losing the firm of Laddey, Clark and Ryan as they are unable to cover our meeting nights since Tom Prol resigned from their firm.
- Lastly, there was a brief conversation regarding the false letter seemingly sent by Congressman Gottheimer's office regarding his resignation. This letter was sent to many municipalities and the matter was reported to officials and is under investigation.

**NEW BUSINESS:**

**A MOTION** was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the appointment of Michael Johnson as Zoning and Code Enforcement Officer at the rate of \$30 per hour. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**ANY OTHER BUSINESS:** None.

**ORDINANCE:** The food truck ordinance adoption and 2<sup>nd</sup> reading have been moved to the September meeting.

**RESOLUTIONS:**

**Tax Grace Period:**

**A MOTION** was made by Mr. Pearson, seconded by Mr. Figueiredo to approve a resolution extending 3<sup>rd</sup> grace period for payment of 3<sup>rd</sup> quarter 2019 taxes. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**Wantage Shared Service Agreement:**

**A MOTION** was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve a shared service agreement with Wantage Township for the services of Tax Collection. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**A MOTION** was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve a resolution approving a shared service agreement with Wantage Township for the services of Chief Financial Officer and Purchasing Agent. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**AUDIENCE PARTICIPATION:** Mr. Landrith reported that he was almost hit by a vehicle rolling through the stop sign at the intersection of Railroad Avenue and Smith Street. The Mayor stated that a stop bar could deter that and that there were other areas where a stop bar may be needed.

**MOTION TO PAY THE BILLS:**

**A MOTION** was made by Mr. Pearson, seconded by Mr. Figueiredo to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed August 12th, 2019, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**MOTION TO ADJOURN:**

**A MOTION** was made by Mr. Figueiredo, seconded by Mrs. Delfing to adjourn the meeting. **AYES:** All in favor. **NAYS:** None. Motion carried.

Beth Brothman  
Municipal Clerk