

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, NOVEMBER 9th, 2020 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Hoag, Smith, Pearson, Walter and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website. This meeting is public meeting is being held in person and remotely as recommended due to the current situation involving the COVID-19 virus and directives of State and County governments.

MINUTES:

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag to approve the regular and executive session minutes of the meeting held on October 13th, 2020. Upon roll call the following votes were cast: Dennison, Hoag, Pearson, Walter, Delfing. NAYS: None. ABSTAIN: Smith. Motion carried.

OFFICIALS REPORTS:

Treasurers Report: None.

Expenditure Budget:

A MOTION was made by Mr. Hoag, seconded by Mr. Pearson to accept the Expenditure Budget Report dated 11/09/20 as presented. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to accept the following reports and place on file: Lakeland Emergency Squad Report for September and October, ABFD report for October. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: None.

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEES: Mr. Landrith absent. No report.

Borough Land Report: There was a discussion regarding the In-Rem properties and the need to decide if any part of block 24 lot 36.03 should be annexed to the pump house located on block 24 lot 35.

EXECUTIVE SESSION:

A MOTION was made by Mr. Pearson, seconded by Mr. Hoag to adopt the following Resolution. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing, Walter. NAYS: None. Motion carried

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: Any material which would constitute an unwarranted invasion of individual privacy if disclosed

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Andover will go into closed session: 7:07 p.m. for reasons of: contract negotiation.

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to resume the public portion of the meeting. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing, Walter. NAYS: None. Motion carried. 7:26 p.m.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the Fire Inspector has been communicated with pertaining to his request for consideration to perform LEA duties. He further reported that our webmaster, Laura Silvero, has requested a one-time additional fee of \$250 for the additional C-19 updates throughout the year.

A MOTION was made by Mr. Pearson, seconded by Mr. Hoag to approve the voucher in the amount of \$250 for additional web work. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing, Walter. NAYS: None. Motion carried

Celebration of Public Events: Mrs. Walter reported that the Halloween goodie delivery was a success. Donations were provided by local businesses. The Sussex County Strawberry Farm donated pumpkins and Vinny and Sons donated gift cards to all the winners of the decorating contest. Terry Casella donated some novelty items to include in the bags as well. She continued to report that she is working on the Christmas celebration; modifying it as we cannot have the breakfast that is planned yearly. She will include both children and senior citizens in this event.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve an amount not to exceed \$500 for purchase of Christmas celebration supplies. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing, Walter. NAYS: None. Motion carried

Finance: Mr. Dennison had no report. There was a brief discussion regarding road work grants and that we did submit for Railroad Avenue this year.

Parks & Playgrounds: Mr. Hoag reported that with the warmer weather the soccer field was still being mowed. He was asked to let Clarence know that after doing a good fall clean up of the fields and equipment he can shut down the garage until the Spring. The Mayor reported that the Eagle Scout project on the dugouts is almost complete. He continued to report that the roofs of both dugouts has been completely replaced and it looks as if the painting is done.

Public Bldgs. & Grounds: Mr. Smith reported that he and the Mayor repaired and reset the timer for some of the lights in the park. He also reported that the building will need to power washed in the Spring.

Public Safety: Mrs. Delfing reported that there is a new member application being review for approval this evening.

Streets & Roads: Mr. Hoag reported that the Covid-19 virus shut down the road work on Old Creamery. While the majority of the project is done, we still must wait until they are cleared to come back. There was also some discussion regarding installing the signs on Prospect Avenue and other signs. Lastly, it was reported that at times Lakeview Avenue is blocked with a commercial vehicle. It was not thought that it remains overnight, but that it does not allow traffic through.

Water Utility: Mr. Smith reported that there appears to be water damage on Smith Street as the road is cracking. There was some conversation on the extent of the work to find the source of the problem. The clerk confirmed that is was okay to order the hydrant markers.

A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve the purchase of the markers which should not exceed \$40. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing, Walter. NAYS: None. Motion carried

***** 7:40 p.m. Mr. Dennison excused himself from the meeting *****

OLD BUSINESS:

Proposed Improvements to Prospect Avenue – Section II & Old Creamery Road:

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve Change Order #1 reflecting adjusted contract amount of \$302,570.37. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

NEW BUSINESS:

Best Practice Inventory Review:

A MOTION was made by Mr. Pearson, seconded by Mr. Hoag to accept the Best Practice Inventory as discussed. Upon roll call the following votes were cast: YES: Dennison, Hoag, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: Smith. Motion carried.

ABFD New Member Application – Eryk Jaworski

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approved the membership application submitted for Eryk Jaworski. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OEM Storage: Mr. Hoag asked about a location to store OEM gear and supplies. It was confirmed that a cage in the park building is reserved for that purpose.

Hazard Mitigation: There was a brief discussion regarding the need to update hazard mitigation information with the County. Mr. Hoag and Chief J. Casella will address this.

ORDINANCE:

Salary Ordinance Amendment:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve the first reading and publication of “AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2020” as presented. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2020

BE IT ORDAINED by the Mayor and council of the Borough of Andover, in the County of Sussex and State of New Jersey, that the salaries established for 2020 are as follows:

Position	Hourly/Salary	Pay Period	Amount
CFO/Treasurer	S	M	17,000.00
Clerk Typist	H	M	11.00
Water Dept. Daily Operations Monitor	H	M	18.00

RESOLUTIONS:

Statewide Insurance Fund Renewal:

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve Resolution to appoint a Fund Commissioner. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve Resolution to appoint a Risk Management Consultant. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Reimbursement of Escrow:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the following reimbursements. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Burke	PZ-BURKE-2013	\$70.00
Inga	PZ-WSP-2017-08	\$60.00
DASI	PZ-WSP-2012	\$150.00
DeCarlo	PZ-WSP-2015	\$16.00
Arnold	PZ-WSP-2017-07	\$60.00
Choka	PZ-WSP-2019-10	\$179.00
Jenson-Lida	PZ-WSP-2019-07	\$128.00
Bruzzese	PZ-WSP-2019-15	\$213.00
Stewart	PZ-WSP-2019-11	\$196.00

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Hoag, seconded by Mr. Smith to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed November 9, 2020, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to adjourn the meeting. Upon roll call the following votes were cast: AYES: All in favor. NAYS: None. ABSTAIN: None. Motion carried.

Beth Brothman
Municipal Clerk