

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JANUARY 13<sup>th</sup>, 2020 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Hoag, Smith, Pearson, Walter and Delfing.

**ABSENT:** None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**Oaths of Office:**

Beth Brothman, Municipal Clerk administered the oath of office to the following members of the Andover Borough Fire Department

Jessica Casella - Chief  
Brian Stang – Assistant Chief  
Steve Masnaghetti – Captain  
Nicholas Santomartino - Lieutenant  
Fire Police Captain – Lou Casella

John Hoag - President  
Richard Mooney - Vice President  
Sam Brothman – Secretary  
David Hergert - Treasurer

The Municipal Clerk administered the Oath of Office to members of the Fire Police:

Vin Caruso  
Lisa Coccoziello

**OFFICIALS REPORTS:** *No Treasurer's report.*

**REPORTS:**

A MOTION was made by Mr. Hoag, seconded by Mr. Dennison to approve the following reports and place on file: Joint Court Report for November & December 2019. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. Motion carried.

**CORRESPONDENCE:** The following letters were presented to the governing body and placed on file:

A letter from NJLWD to the Andover Borough Water Dept re: Notice of Order to Comply was reviewed. Mr. Smith reported that an extension to comply has been requested, but the majority of requirements were already met while the remainder will be met in the next week or two. He provided a list of items that needed to be ordered to the Municipal Clerk.

**AUDIENCE PARTICIPATION:**

Fire Chief Jessica Casella requested a picture with the Council to commemorate this evening's installation of officers.

## REPORTS OF SPECIAL COMMITTEE:

**SWAC & SC Water Quality Management:** Mr. Landrith provided a report about

**Fire Department Equipment Report:** It was reported that the process is still ongoing and that the expected submission date will be in February.

**Open Space Report:** No report.

**Borough Land Report:** The matter of preparing the land for sale will be looked into throughout the year. There was some discussion how to remove the abandoned vehicles on one of the properties.

## REPORTS OF STANDING COMMITTEES:

**Administrative & Executive:** Mr. Pearson reported that he will be working on the budget and salary information for the budget.

**Celebration of Public Events:** Mrs. Walter reported that she will be looking into the items that need to be ordered for celebrations events.

**Finance:** Mr. Dennison reported that he was provided LFN 2019-16 regarding budget matters and will be following the progress.

**Parks & Playgrounds:** Mr. Hoag had no report, but is preparing for spring.

**Public Bldgs. & Grounds:** Mr. Smith reported that the estimate for replacing the lights in the borough hall is \$1400. Mr. Smith continued to report that the door to the park building needs to be repaired. He's not sure if a carpenter is necessary, but will evaluate the situation.

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve the amount of \$1400 for the work to replace the lights in the borough hall. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. Motion carried.

**Public Safety:** Mrs. Delfing reported that a blood borne pathogen training has been scheduled with the ABFD.

**Streets & Roads:** Mr. Hoag reported that the focus now is on tree removal from the storms. Residents have been cleaning up properties and stacking along the road. Clean up is expected by February 1<sup>st</sup>.

**Water Utility:** Mr. Smith reported that storm damage also affected the water tower. There is brush and branches that need to be cleaned up there. An estimate has been sought. Branches could be pulled to roadside to be cleaned up with all the other residential clean up. There was also some discussion pertaining to selling the generator at the pump house that was purchased after Hurricane Sandy.

## OLD BUSINESS:

There was a discussion regarding receiving some kind of report or notification when there is crime in Andover Borough. Mr. Dennison will talk to the State Police about a blotter report. The question will also be asked to Congressman Gottheimer's office to see if they can help. Knowledge of incidents could help others protect themselves.

**NEW BUSINESS:**

The 2020 Accident and Sickness Proposal was reviewed by the governing body. A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the authorization and signing of agreement. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter, Delfing. NAYS: None. Motion carried.

There was a brief mentioning that the Lakeland Emergency Squad installation dinner was schedule for Friday.

**RESOLUTIONS:**

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the transfer resolution as presented. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter, Delfing. NAYS: None. Motion carried.

Transfer Resolution  
January 13, 2020

WHEREAS, N.J.S.A 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available until lapsed at the close of the succeeding year to meet specific claims, commitment or contracts incurred during the preceding fiscal year, and allows transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year,

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Andover that the following transfer(s) be made in the amount(s) so noted:

<u>Amount</u>	<u>Transfer From:</u>	<u>Amount</u>	<u>Transfer To:</u>
1,400.00	Park and Playgrounds	1,400.00	Building and Grounds
2,780.00	Legal OE	2,780.00	Audit OE
1,000.00	Engineering OE	1,000.00	Audit OE
1,000.00	Buildings S&W	1,000.00	Audit OE
<u>6,180.00</u>		<u>6,180.00</u>	

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Andover, New Jersey, at a meeting held on January 13 , 2020.

Beth Brothman, Municipal Clerk

**ORDINANCE:** None.

**AUDIENCE PARTICIPATION:** Mr. Landrith commented if Streets and Roads should enact a toll road on Railroad Avenue to cut down on the amount of traffic cutting through to the light on route 206.

**MOTION TO PAY THE BILLS:**

**A MOTION** was made by Mr. Hoag, seconded by Mr. Smith to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed January 13<sup>h</sup>, 2020, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

**MOTION TO ADJOURN:**

**A MOTION** was made by Mr. Dennison, seconded by Mr. Hoag to adjourn the meeting. Upon roll call the following vote was cast: AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman  
Municipal Clerk