

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MARCH 9th, 2020 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Hoag, Smith, Walter, Pearson and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mrs. Delfing, seconded by, Mr. Pearson to approve the minutes of the meeting held on November 12th, 2019. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the regular minutes and executive session minutes of the meeting held on December 9th, 2019. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to accept the following reports and place on file: Lakeland Emergency Report for January, ABFD February report. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CFO: *No Treasurer's Report*

CORRESPONDENCE: **The following was presented to the governing body and placed on file:**

Letter from NJDOT re: Old Creamery Road – FY2020 Municipal Aid Program

Letter from Statewide re: Loss Control Service Visit 2/20/20 – It was noted that stickers have been installed on playground equipment. There was also a discussion about the handrail at the borough hall needing to be repaired as per inspection.

Letter from NJDEP re: Important Notice to Tier A and Tier B Municipalities

Letter from Ginnie's House re: Child Abuse Prevention Month

Letter from H.E. Pellow re: Forest Lakes Drive. The Mayor has a meeting on 3/11 with other municipalities regarding this issue.

AUDIENCE PARTICIPATION: Mr. Richard Mooney requested "Goats!". He reported that he thinks 4 goats could clean up the vegetation at the pump house in about 2 months. He stated he would get an estimate.

It was also reported that there are 2 tractor trailers in the old A&P parking lot that are there quite often.

REPORTS OF SPECIAL COMMITTEES:

SWAC & SC Water Quality Management: Mr. Landrith was absent.

Fire Department Equipment Report: Mr. Pearson reported that due to some issues with inputting the DUNS# info the application cannot be submitted this year.

Open Space Report: No report.

Borough Land Report: The municipal attorney will be providing a process to follow. Mr. Dennison mentioned George's salvage may be able to take some of the scrap vehicles on the property. He will move forward on gathering the info needed for this.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that Go Daddy emails have been updated and that the clerk has become the administrator for the program to help officials with their accounts. The copier cost has been researched. A lease agreement will be looked into. The copier needs to be replaced as soon as possible.

Celebration of Public Events: Mrs. Walter reported that 1000 Easter Eggs have been stuffed for the Egg Hunt. The next event will be Memorial Day.

Finance: Mr. Dennison reported that the budget review is on 3/11 and this evening we have the cap bank and salary ordinances to consider.

Parks & Playgrounds: Mr. Hoag reported that we will be ordering mulch for the park in Spring and that an electrician has been secured to remove the wires which have come down from old light poles. The wires are not "hot". There are also some trees that need to be taken down in the park which are along the trees line. These trees were damaged in an early snow storm. Lastly, Mr. Smith reminded Mr. Hoag that the merry-go round needs to be greased. Mr. Hoag said he would take care of it.

Public Bldgs. & Grounds: Mr. Smith reported that he is still looking to replace the chairs in the park building. Estimates are continued to be sought. Mr. Smith continued to report that the refrigerator is working after having thought it may be a serious issue. The emergency lighting in the borough hall was discussed as it is in need of being repaired/replaced. The conversation then moved to the landscaping in the park by the park building. It was discussed that the weeds and current landscaping should be removed, weed blanket placed down and rocks covering it so that it requires less maintenance. Lastly, there was a conversation regarding the potential for an election grant opportunity to pave the parking lot.

Public Safety: Mrs. Delfing reported that EMC and DEMC responsibilities of the borough will be handled by Eric Danielson of Andover Township from 3/11/20 – 3/21/20. Mrs. Delfing continued to report that the ABFD will be holding a few fundraisers. Easter & Mother's Day flower sales and a Fish & Chip dinner.

Streets & Roads: Mr. Hoag reported that there was quite a bit of salt and grit put on the roads during the winter season even though there were few major snow storms. He then reported that a pot hole reported at the intersection of Morris-Sussex Turnpike and Route 206 was taken care of by the County Road department. Cost of the work will be included with Spring pot hole repair. The conversation turned to municipal road grants and it was discussed that the borough could save money by combining the bids for the two road projects approved by the State. Those projects, Prospect Ave Phase 2 and Old Creamery are being worked on by Harold Pellow's office.

Water Utility: Mr. Smith reported that a water committee meeting was held prior to this meeting to organize the projects and repairs that need to be done throughout the year. The conversation turned to a few items that need to be taken care of. The first was a new 2nd chlorinator needs to be purchased.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve an amount not to exceed \$1000 for the purchase of a chlorinator. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. Motion carried.

There discussion continued to include the need for estimates for new traffic cones as well as some pipes in the pump house need to be painted. The clerk will look into the estimates for the cones and Mr. Mooney will paint the pipes. There was also a mention that goats may be an option to remove the vegetation on the fence at the pump house as well as the need to map out the curb valves in the borough.

ORDINANCE:

CAP BANK:

A MOTION was made by Mr. Hoag, seconded by Mr. Pearson to approve the second reading and adoption of "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK". Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

This ordinance was tabled to the next meeting: "AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2020"

OLD BUSINESS: None.

NEW BUSINESS:

Field Lease Agreement – The current lessee of open space owned by the borough requested to fertilize the property and secure use of field for new few years. The Borough approves the fertilization of the land and has no plans on seeking another lessee. However, the Borough does acknowledge that at this time would only apply unless they sold the property.

RTK Stations – Mr. Hoag reported that he would like to purchase 2 RTK stations for borough hall and the park building. He will also need emergency first aid kits.

A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve an amount up to \$150 for the purchase of these items. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter, Delfing. NAYS: None. Motion carried.

Park Equipment Maintenance – Mr. Hoag will look into the work that needs to be done for maintenance of the park equipment. He noted that the softball field needs to be raked. In that conversation, it was also discussed that there may be a need to have a doctor's note for a park employee to return to work stating they are okay to return.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve up to \$500 for parts to be used to maintain the park equipment. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Walter, Delfing. NAYS: None. Motion carried.

PROCLAMATION: Autism Awareness Month

WHEREAS, autism is a pervasive developmental disorder affecting the social, communication and behavioral skills of those affected by it, and,

WHEREAS, as more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 59 children nationally and 1 in 34 in New Jersey, and,

WHEREAS, while there is no cure for autism, it is well-documented that if individuals with autism receive early and intensive treatment throughout their lives, they lead significantly improved lives, and,

WHEREAS, individuals with autism often require a lifetime of specialized- and community-support services to ensure their health and safety and to support families' resilience as they manage the psychological and financial burdens autism can present,

WHEREAS, Autism New Jersey is spearheading an awareness effort in order to educate parents, professionals, and the general public about autism and its effects,

NOW, THEREFORE BE IT RESOLVED that I, **Mayor John Morgan** do hereby proclaim April 2020 as NATIONAL AUTISM AWARENESS MONTH in the **Borough of Andover** and urge all employees and residents to participate in our municipality's National Autism Awareness Month activities, in order to become better educated about autism and create a better community for individuals with autism.

RESOLUTIONS:

Bond Anticipation Note:

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve a resolution confirming Chief Financial Officer's Award of Bond Anticipation Note in the amount of \$160,000 to Sussex Bank at 1.85% dated March 9th, 2020 payable February 26, 2021. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Escrow Reimbursement:

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve escrow reimbursement for rental to D. Wecht. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve escrow reimbursement for rental to B. Kapuscinski. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed March 9th, 2020, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to adjourn the meeting. AYES: Dennison, Hoag, Smith, Pearson, Walter. NAYS: None. ABSTAIN: Delfing. Motion carried.

Beth Brothman
Municipal Clerk