

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JUNE 8th, 2020 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Smith, Pearson, Walter and Delfing.

ABSENT: Mr. Hoag

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website. This meeting is being held remotely as an electronic public meeting as recommended due to the current situation involving the COVID-19 virus and directives of State and County governments.

OFFICIALS REPORTS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to accept the following reports and place on file: Lakeland Emergency Report for February, March and April with YTD summary. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

Letter from H. E. Pellow re: Concerns of Owner at the Intersection of Old Creamery Road Block 24 Lot 32

AUDIENCE PARTICIPATION:

Abbie & Jose Enriquez of Lenape Road as the governing body about the road project planned for Old Creamery. They inquired how the slope will affect their property as well as some other plans to include a fence and dog fence. Mr. Enriquez indicated that he could move the dog fence as it's a wire under the ground. As plans would be arriving to the office soon, they will be made available to the Enriquez's.

REPORTS OF SPECIAL COMMITTEES: Mr. Landrith was absent. No report.

Open Space Report – No report.

Borough Land Report – The Mayor inquired if a certification is need to clean up the property of the debris as that is what was told to him. Mr. Dennison reported that Newton Salvage provided an estimate of \$7800 to clean it out, however, its uncertain if the conveyor is part of that estimate.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the fire official is interested in taking on a larger role in the borough to include fire life hazard inspections. The administration committee felt that they were not in the position to make the move that this moment and would like to keep it in mind to revisit next year.

Celebration of Public Events: Mrs. Walter reported that public events have been put on hold while the restrictions due to the COVID virus continue to evolve. Some discussion was had regarding putting the flags at half-mast and that caution tape was still in place on the playground equipment.

Finance: Mr. Dennison reported that payroll will be changing soon so that all checks that are not direct deposited will be mailed. There was also a discussion regarding reducing the number of signatures needed to two. A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve the change to two signatures. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Parks & Playgrounds: Mr. Hoag was absent. In his absence, it was reported that the playground needs to be mulched. It has not been done yet as the virus put many projects on delay. The park will reopen when possible. Additional signage is needed in the park. It was also discussed that the battery on the tractor needs to be checked as it would not restart once turned off.

Public Bldgs. & Grounds: Mr. Smith reported that he cleaned the filter for the AC unit in the borough hall. He also asked to have Clarence weed whack the borough hall and pump house. It was mentioned that the transformer blew at the park building. We found out when a resident called about the generator running. As it turned out a JCPL worker pulled into parking lot when Mayor was there and called in it. The transformer was repaired.

Public Safety: Mrs. Delfing has no report.

Streets & Roads: Mr. Hoag was absent. It was reported that there was unauthorized use of a fire hydrant on Route 206 reported by Mr. Robert Mooney.

Water Utility: Mr. Smith reported that the water tower was inspected and a report will be coming in soon. He is expecting to have to perform some repairs on this year. He also reported that the meters for the pump house are in process of being calibrated. The need for traffic cones was discussed as an estimate was sought months ago.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the purchase of the traffic cones from ATD Highway in the amount of \$324.00. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MUNICIPAL BUDGET:

Salary Ordinance:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the second reading and publication of "AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2020". Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Budget Self-Exam:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a Resolution for self-examination of 2020 Municipal Budget. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Budget Adoption

A MOTION to approve the second reading and adoption of the 2020 Andover Borough Municipal Budget. The meeting was opened to the public and closed without comment. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OLD BUSINESS:

Boy Scout Joseph Zuzze contacted the borough to discuss doing an Eagle Scout project in the borough. He showed interest in rehabbing the baseball dugouts. They would need to be re-roofed and painted.

The Mayor discussed a webinar held by the borough insurance carrier that looks draw attention to the effects of the administration of the government office due to the COVID virus. The Mayor inquired as to how it would be handled if the one full time employee became ill with the virus. A reopening plan is being looked into and this will be a consideration.

**** Mr. Pearson exited the meeting at 8:28 p.m.**

NEW BUSINESS:

A detour on to Morris Sussex Turnpike will be taking place as Byram Township is doing roadwork on Whitehall Road.

It was mentioned that Mr. DeHaas of High Street has expressed his concern regarding the amount of truck traffic on the portion of High Street that is County Road 606. The increase in traffic will be looked into.

ANY OTHER BUSINESS: None.

RESOLUTIONS:

Municipal Aid Grant – Railroad Avenue

A **MOTION** was made by Mrs. Delfing, seconded by Mrs. Walter to approve a Resolution authorizing the submission and execution of a Municipal Aid Grant application for the Railroad Avenue project. There was some conversation is the grant must be accepted if authorized for submission. Upon roll call the following votes were cast: YES: Dennison, Smith, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Certification for Emergency Rescue Squad EMS Contribution:

A **MOTION** was made by Mrs. Delfing, seconded by Mr. Smith to approve a certification to the County of Sussex to enable EMS to receive financial assistance in the amount of \$2800 for the year 2020. Upon roll call the following votes were cast: YES: Smith, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Tax Sale Refund Redemption:

A **MOTION** was made by Mr. Smith, seconded by Mrs. Delfing to approve a Resolution authorizing the refund for redemption of tax sale certificate #2019-002. Upon roll call the following votes were cast: YES: Smith, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A **MOTION** was made by Mr. Smith, seconded by Mrs. Walter to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed June 8th, 2020, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Smith, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A **MOTION** was made by Mrs. Delfing, seconded by Mr. Smith to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman
Municipal Clerk