

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JULY 13th, 2020 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Hoag, Smith, Pearson, Walter and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website. This meeting is being held remotely as an electronic public meeting as recommended due to the current situation involving the COVID-19 virus and directives of State and County governments.

EXECUTIVE SESSION:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to adopt the following Resolution. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: Contract Negotiations.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Andover will go into closed session: 7:15 p.m.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to resume the public portion of the meeting. Upon roll call the following vote was cast: AYES: All in favor. NAYS: None. Motion carried: 8:00 p.m.

MINUTES:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the minutes of the meeting held on May 11th, 2020. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve the minutes of the meeting held on June 8th, 2020. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to accept the following reports and place on file: ACO Jan-March 2020 report, Joint Court Report for May & June, ABFD report for June, Lakeland Emergency Squad report for May and June & YTD report. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

Lakeland Emergency Squad re: joint venture with Blue Ridge Rescue Squad

Sussex County Sheriff's Office re: Mutual Aid and Assistance Agreement

Statewide Insurance re: Loss Control Service visit

JCPL re: New Rate Component of Rider RRC

State of NJ Div. of Water Supply re: Monitoring Reduction for Perfluorononanoic Acid

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEES:

SWAC & SC Water Quality Management - No report.

Open Space Report – No report.

Borough Land Report – There was a brief discussion regarding the clean up of the property. Estimates are being sought by area contractors to remove various debris.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that we have received notice that CFO, Michelle LaStarza will be retiring in October from Wantage Township.

Celebration of Public Events: Mrs. Walter reported that public events continue to be on hold as restrictions due to the COVID-19 virus are still in place.

Finance: Mr. Dennison reported that there is a watchful eye on the collection rate.

Parks & Playgrounds: Mr. Hoag reported that the mulch work in the park is done and it looks good. He thanked the clerk for arranging that work to be done. He continued to report that the informational signs are in the new kiosks in the park. Playground signs referring to sanitizing and safety will be put up. There was a brief discussion regarding the need to clean up branches in the park. A date to do the work was scheduled for 7/26-27 at 8 a.m. His report concluded with a mention that there is an availability for Eagle Scout projects in the park.

Public Bldgs. & Grounds: Mr. Smith reported on the rental of the park building. The Clerk confirmed that there is a rental scheduled on 8/29/20. There was then a brief discussion regarding how soon it can be rented again as well as how it should be cleaned. Mr. Dennison mentioned his experience with this subject and will contact someone he knows to inquire about the cleaning of the building.

Public Safety: Mrs. Delfing reported that everything has been quiet.

Streets & Roads: Mr. Hoag reported that bid packets were received for Old Creamery and Prospect Ave Projects and an award recommendation has been provided to consider at this meeting. It was also mentioned that there is a hole under the sidewalk of a home on Lakeview Avenue. He continued to report that an inventory of the catch basins needs to be done again as his initial inventory did not include the condition of the catch basins. He concluded by indicating that the an agreement for the catch basin work will be secured.

Water Utility: Mr. Smith began his report by thanking the fire department for the hydrant flush help and asked the Clerk to look into signs for the hydrants to deter unauthorized use. He then continued to report on the work needing to be done to the water tower. He concluded his report by mentioning the need to get rid of the old unused generator at the pump house.

OLD BUSINESS: There was a brief conversation regarding the process of selling the unused generator. Municipal Clerk will look into options.

NEW BUSINESS:

Recommendation of Award: Prospect Ave. Sec. II & Old Creamery – Proposed Improvement. A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the award of contract to Your Way Construction, Inc. whose bid was \$299,316.70. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

ANY OTHER BUSINESS: None.

RESOLUTIONS:

Municipal Liquor License Authority:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve a Resolution to renew the liquor license of JJ8789 d/b/a Crossed Keys Inn. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Escrow Reimbursement:

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to approve a Resolution to reimburse the following escrow accounts. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

BSA Troop 81	Rental Escrow	\$200.00
Doherty	PZ App 2015	\$243.25
Fuentes	PZ-03-2020	\$292.50
Forlenza	Bond – Cyc. Ech.	\$500.00
Forlenza	PZ App 2012	\$30.00
Sonopath	PZ-09-2019	\$179.00
Sunn Kis LLC	2014-2016-2019	\$946.75

Water Department:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a Resolution for Refund for Water Service request for block 23 lot 10 in the amount of \$200. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve a Resolution to cancel water service to block 12, lot 1.02 Q: C02, C03, C04, C05. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Hoag, seconded by Mr. Dennison to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed July 13, 2020, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman
Municipal Clerk