

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 10<sup>th</sup>, 2020 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Smith, Pearson, Walter and Delfing.

**ABSENT:** Mr. Hoag

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website. This meeting is being held remotely as an electronic public meeting as recommended due to the current situation involving the COVID-19 virus and directives of State and County governments.

**MINUTES:**

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the minutes of the meeting held on July 13<sup>th</sup>, 2020. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the executive session minutes of the meeting held on July 13<sup>th</sup>, 2020. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the minutes of the meeting held on July 27<sup>th</sup>, 2020. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the executive session minutes of the meeting held on July 27<sup>th</sup>, 2020. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**OFFICIALS REPORTS:**

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to accept the Treasurer's report as presented. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to accept the following reports and place on file: ABFD Report for July, Lakeland Emergency Squad Report for July & YTD, Joint Court report for July. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:** The following was presented to the Council and placed on file.

Statewide Insurance re: new Director of Risk Management

Schenck Price re: Joint Petition of CSC TKR, LLC and Service Electric Cable TV for Approval of the Transfer of Certificates of Approval of Service Electric Cable TV of New Jersey, Inc. BPU Docket # CM20030211

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEES:**

**SWAC & SC Water Quality Management** - No report.

**Borough Land Report** – The governing body discussed the basic rules regarding land sales as per NJSA 40A:12-13 and how they may proceed with some of the In-Rem properties.

## **REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson reported that the Municipal Clerk would be on vacation from 8/12 and returning on 8/24/20. There was also a conversation regarding the housing of the Walpack Municipal information on the Andover Borough server. This arrangement was held by Wantage Twp and now that their CFO is leaving Walpack need a new location. As our CFO will retain employment in both Andover Borough and Walpack; and that this request will not incur any cost to the Borough nor create any issues with the Borough's secured system it was determined that this request is reasonable. A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve this arrangement. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. Motion carried.

**Celebration of Public Events:** Mrs. Walter reported that the garage sale weekend is the only event we can count on with the COVID restrictions in place currently. Halloween and Holiday Breakfast are up in the air at the moment.

**Finance:** Mr. Dennison reported that steps are being taken to clean up the In-Rem property and that steps are being taken to work toward selling them.

**Parks & Playgrounds:** Mr. Hoag was absent. Mrs. Walter reported that the signs are up in the park kiosks regarding the opening of park and virus precautions. She continued to report that a massive cleanup of branches and debris was done this month by a few Council members.

**Public Bldgs. & Grounds:** Mr. Smith reported that a dehumidifier is needed in the basement of the park building. There was some discussion regarding how to proceed with rentals while the virus restricts gathering size as well as the cleaning requirements. A Covid liability waiver form has been created for future rentals. The next rental is on 8/29/20.

**Public Safety:** Mrs. Delfing reported that the ABFD would like to purchase 10 extrication jumpsuits/coveralls. These would add life to the turnout gear as they would be worn in situations that don't require the full gear. The cost to purchase is expected to be \$2100.00. A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve the purchase for up to \$2100. Upon roll call the following votes were cast: YES: Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: Dennison. Motion carried.

**Streets & Roads:** Mr. Hoag was absent. It was asked if there is any confirmation on when the catch basins will be cleaned. It was reported that the estimate would need approval at the next meeting.

**Water Utility:** Mr. Smith discussed the water tower maintenance and repair. The most recent inspection revealed a cost in the range of \$100,000. Not all items on the list will be done, but there is some other debris cleanup will also need to be completed on the lot. After some discussion it was determined that the amount of \$120,000 would be needed. A bid package will be prepared by the Borough Attorney and the water operator will be monitoring the week-long repair. An Ordinance appropriating that amount for the improvements to water tower was introduced:

**A MOTION** was made by Mr. Smith, seconded by Mr. Dennison to approve **“ORDINANCE APPROPRIATING THE SUM OF \$120,000.00 FOR IMPROVEMENTS TO WATER TOWER”**. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Delfing, Walter. NAYS: None. ABSTAIN: None. Motion carried.

BE IT ORDAINED AND ENACTED by the Mayor and Council of the Borough of Andover, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of One Hundred Twenty dollars (\$120,000.00) presently located in the General Capital Fund is hereby appropriated for the improvements to Water Tower funded from the Capital Improvement Fund, and General Capital Reserves, General Capital Fund:

Improvement to Water Tower: \$120,000.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Borough makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Operating Expense and is a purchase the Borough of Andover may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

-----

**OLD BUSINESS:**

There was some discussion regarding the work done in the park on the weekend of 7/27/20. It was mentioned that the excess wire near the basketball court was removed and the power in to the box for the lights in the back by the basketball court have been disconnected.

The Mayor reported that the water mains must also be marked out with the services on Prospect and Old Creamery before the roadwork is to start.

The Mayor informed the Council that currently the collection rate for 3<sup>rd</sup> quarter is 87%.

The Clerk was asked to provide the Mayor's email to H. Pellow's office while on vacation.

The Council discussed the sale of the extra generator being stored at the pump house.

**NEW BUSINESS:**

The Council reviewed the new **PCERCPS 2020 Electricity Generation Supply Service Bid Invitation**. Continuation of the agreement is preferred.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to continue participation in the PCERCPS program with this contract beginning December 2020. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

The new school year opening was discussed. Due to the virus the school schedule will be part virtual and part in person. The schedule will be provided to the crossing guard.

**ORDINANCE REVIEW:**

The Council reviewed an Ordinance concerning no parking on a small portion of Prospect Avenue.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the first reading and publication of **“AN ORDINANCE TO AMEND CHAPTER 125 ENTITLED “VEHICLES AND TRAFFIC” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY”**. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

BE IT ORDAINED by the Mayor and Council of the Borough of Andover, County of Sussex and State of New Jersey, that Chapter 125 of the revised General Ordinances of the Borough of Andover, being entitled “Vehicles and Traffic”, is hereby amended as follows:

**Section 1.** Section 125-42, entitled “Schedule XIII: Parking Prohibited at All Times”, is amended to add the following:

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Prospect Avenue	Both	From Brighton Avenue to West High Street

**Section 3.** All provisions of Chapter 125 not amended hereby shall remain in full force and effect. All provisions of Chapter 125 which are in conflict with these amended provisions are hereby repealed.

**Section 4.** This Ordinance shall take effect immediately on passage and publication of same according to law.

**ANY OTHER BUSINESS:** Mr. Dennison took a moment to confirm the road setback information for the Old Creamery project so that he can communicate with the owner of the property on the corner about where to locate their underground dog fence.

## **RESOLUTIONS:**

### ***Action Alliance:***

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a Resolution for Updated FY2021 Municipal Alliance Grant. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Andover, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take-action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Andover, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a revised strategic plan for the **Action Municipal Alliance** grant for fiscal year 2021 in the amount of:

DEDR	<u>\$ 4,578.00</u>
Cash Match	<u>\$ 1,145.00</u>
In-Kind	<u>\$ 3,434.00</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

***Escrow Reimbursement:***

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve a Resolution approving the reimbursement of escrow for the following account: Schillinger-PZ App-\$1283.00. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS:**

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed August 10, 2020, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Dennison, seconded by Mr. Smith to adjourn the meeting. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Beth Brothman  
Municipal Clerk