

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 9<sup>th</sup>, 2021 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Hoag, Smith, Pearson, and Delfing.

**ABSENT:** Walter.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**MINUTES:**

A MOTION was made by Mr. Dennison, seconded by Mr. Smith to approve the minutes of the meeting held on May 10, 2021. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Smith to approve the minutes of the meeting held on July 12, 2021. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

**OFFICIALS REPORTS:**

A Motion was made by Mrs. Delfing, seconded by Mr. Dennison to approve the Treasurer's Report for June as presented and waive the reading. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to accept the following reports and place on file: ABFD July report, Lakeland Emergency Squad reports for June. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE: The following was presented to the governing body and placed on file:**

SCMUA FY2021 Rate Schedule Amendment #1 Effective August 2, 2021

McGovern & Roseman re: Farmland Assessment Application for 2022

NJLM re: NJLM Annual Conference in Atlantic City November 16-18, 2021

M. LaStarza, CFO re: retirement effective January 1, 2022

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEES:**

**SWAC & SC Water Quality Management:** Mr. Landrith was absent.

**Open Space Report:** No report.

**Borough Property Management:**

There was a discussion regarding obtaining the VIN #'s for abandoned vehicles in order to obtain the release necessary to empower an outside person to scrap the vehicles. John Hoag will check into this.

## REPORTS OF STANDING COMMITTEES:

### **Administrative & Executive:**

The matter of the installation of a drop box was discussed. An estimate from Total Security that was reviewed in June was made available. A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve the estimate for purchase and installation of a drop box in the amount of \$1295.00. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Pearson, and Delfing. NAYS: Smith.

ABSTAIN: None. Motion carried

There was also some discussion regarding cyber security. Mrs. Delfing and Mr. Dennison investigated coverage in the borough. It was determined that the security is very good through MSI for the system we operate. Lastly, the committee discussed the need to create a CFO position job description. Mr. Pearson will start that process.

**Celebration of Public Events:** Mrs. Walter was absent. The Christmas Community breakfast is the next event. A date will be discussed next meeting.

**Finance:** Mr. Dennison had no report.

**Parks & Playgrounds:** Mr. Hoag reported that C. Daschko will be out of town for a few months and unable to work on the list of duties. The discussion continued to the need to cut the brush along 517 in the Andover Memorial Park, the gazebo in the mini-park needs to be power washed and painted, and the flag needs to be put at half-mast.

**Public Bldgs. & Grounds:** Mr. Smith reported that the A/C in the borough hall was replaced, the porch a the park building is being redone, posts and railings need to be painted in the park. Finding a handy-man is needed to replace C. Daschko.

**Public Safety:** Mrs. Delfing had no report.

**Streets & Roads:** Mr. Hoag reported that the Railroad Avenue project approval is on this evening's agenda. The sign placement is marked out, but not yet installed.

**Water Utility:** Mr. Smith reported that the water tower award is on the agenda this evening and trees will be taken down around the tower to prepare for the start of that project.

**OLD BUSINESS:** None.

### **NEW BUSINESS: *Recommendation of Award – Water Tank Repair & Maintenance Services***

After a review of the recommendation made by David Simmons of H.E. Pellow & Associates, Inc. the following action was taken:

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to award the Water Tank Repair & Maintenance Services Contract to Dynamic Sandblasting and Painting, LLC, 615 Hope Road, Eatontown, NJ 07724 whose low bid was \$160,000.00. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

There a was brief discussion regarding adopting a municipal tax on cannabis sales. The municipal clerk will communicate with the Borough attorney to prepare one.

### **ORDINANCE:**

#### **Water Tower:**

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to approve the first reading and publication of "AN ORDINANCE APPROPRIATING THE SUM OF \$50,000.00 FOR IMPROVEMENTS TO WATER TOWER". Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**ORDINANCE APPROPRIATING THE SUM OF \$50,000.00  
FOR IMPROVEMENTS TO WATER TOWER**

BE IT ORDAINED AND ENACTED by the Mayor and Council of the Borough of Andover, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of Fifty Thousand dollars (\$50,000.00) presently located in the General Capital Fund is hereby appropriated for the improvements to Water Tower funded from the General Capital Reserves, General Capital Fund:

Improvement to Water Tower: \$50,000.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Borough makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Operating Expense and is a purchase the Borough of Andover may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

**RESOLUTIONS:**

**Tax Refund:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve a Resolution to refund lienholder for redemption of tax sale certificate #2020-002 for Block 24 Lot 23 to US Bank Cust/ Pro Cap 8/ Pro Capital in the amount of \$11,305.89 for redemption and \$21,100.00 for premium return. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Tax Reimbursement:**

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve a Resolution to reimburse funds for redemption of Certificate #2017-003 for Block 23 Lot 4 in the amount of \$1890.46. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Hazard Mitigation Plan Update**

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to approve a Resolution authorizing the adoption of the 2021 Sussex County, New Jersey Hazard Mitigation Plan Update. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Railroad Avenue - Proposed Resurfacing – Recommendation of Contract Awards**

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve the following contract awards for the proposed resurfacing of Railroad Avenue utilizing the 2021 Morris County Cooperative Pricing Council's contracts for the services indicated:

- o Schifano Construction Corporation – Milling and Paving - \$17,459.00
- o Denville Line Painting – Line Striping - \$417.52.

Campbell Foundry Company – Drainage Inlet Accessories - \$322.00.

Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**AUDIENCE PARTICIPATION:** Dick Mooney said he would like goats to clear the overgrowth at the pump house. He continued to ask why the water tower project was costing more and it was explained that the interior paint came in more. Lastly, Mr. Mooney reported that the road to the pump house needs to be patched.

**MOTION TO PAY THE BILLS:**

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed August 9<sup>th</sup>, 2021, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman  
Municipal Clerk