

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, DECEMBER 13, 2021 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Smith, Pearson, Walter and Delfing.

ABSENT: Mr. Hoag

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website.

OFFICIALS REPORTS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to accept the Treasurer’s report for November as presented. Upon roll call the following votes were cast: Dennison, Smith, Pearson, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Transfer Resolution:

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to approve a transfer resolution in the amount of \$3565.00. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and

WHEREAS, it is necessary to transfer appropriations between line items presently located in the Current Year Budget;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Andover, County of Sussex, State of New Jersey that the following transfers be made.

<u>FROM:</u>		CURRENT FUND		<u>TO:</u>
Animal Control	164.00			Mayor and Council
Other Expenses				Salaries and Wages
				164.00
Streets and Roads	1,400.00			Engineering
Other Expenses				Other Expenses
				1,400.00
Emergency Management	1.00			Emergency Management
Other Expenses				Salaries and Wages
				1.00
Finance	1,000.00			Clerk
Other Expenses				Other Expenses
				1,000.00
Parks and Playgrounds	800.00			Parks and Playgrounds
Salaries and Wages				Other Expenses
				800.00
Police	200.00			Code Enforcement
Other Expenses				Other Expenses
				200.00
Total Transfers:	3,565.00			3,565.00

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to accept the following reports and place on file: ABFD report for November. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

JCP&L dated 11/15/21 re: Est. New Rate Component of Its Rider RRC – RGGI Recovery Charge for Costs Incurred Pursuant to the Mandated Community Solar Program

JCP&L dated 11/15/21 re: Approval of a JCP&L Electric Vehicle (EV) Program (JCP&L EV Driven Program)

Statewide Loss Control/Risk Mgmt. dated: 11/23/21 re: Loss Control Service Visit

SCMUA dated 11/30/21 re: FY2022 Rate Schedule Effective December 1, 2021

H.E. Pellow dated 12/01/21 re: Engineer's End-of-Year Report

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEES: No reports.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson had no report.

Celebration of Public Events: Mrs. Walter reported that good things were said of the Christmas Breakfast. It was a big success. She also reported that the Fire Department took over the decorating contest and the winners were 5 Smith, 200 Lindley Court, and 40 Lenape. People's Choice 23 West High Street.

Finance: Mr. Dennison had no report.

Parks & Playgrounds: Mr. Hoag was absent. There was a brief discussion over the report from Statewide Insurance of the cracked part on the base of the merry-go-round.

Public Bldgs. & Grounds: Mr. Smith reported that the Sussex County Sheriff's Office will be billing the Borough for inspection of public locations in the amount of \$200 per facility per year.

Public Safety: Mrs. Delfing reported the new fire truck is beautiful. The fire department got a great deal on it at \$100,000. This was a result of having to wait and the seller was very accommodating. It was also reported that there is a meeting with Lakeland Emergency Squad on 12/4 to discuss future contributions and services. This meeting will be with Byram. Andover Township requested their own meeting.

Streets & Roads: Mr. Hoag was absent. Mr. Smith reported the blue markers for the signs will need to be reinstalled in most locations. The work on the Ford tractor is still in progress. The catch basin on Railroad is very close to being completed.

Water Utility: Mr. Smith reported that the water flow is good and he complemented the tower color. The Water Allocation permit is due by 12/31/21. Dave Simmons will be preparing the documents as necessary.

OLD BUSINESS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the Engineer's recommendation to accept the project for Railroad Avenue. The invoices for Marksmen Enterprises work to install the inlet and Campbell Foundry are included. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

NEW BUSINESS:

Mayor Morgan, Mrs. Brothman relayed information they learned during the sessions at the New Jersey League of Municipalities Conference to include information on the Bag Ban coming in May 2022, Cannabis Licensing, Cyber Technology, and Court Lien info. Mr., Dennison did not attend any sessions, but will be sending in his concerns that there were no sessions for emergency services.

RESOLUTIONS:

Professional Service Contracts for 2022:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a professional service agreement for Borough Attorney Agreement with McGovern & Roseman. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a professional service agreement for Bond Attorney Agreement with Rogut & McCarthy. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a professional service agreement for Borough Planner Agreement with J. Caldwell & Assoc., Inc. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a professional service agreement for Engineer Agreement with Harold E. Pellow & Assoc., Inc. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a professional service agreement for Auditor Agreement with Wielkotz & Co. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Shared Services:

QPA:

A MOTION was made by Mr. Dennison, seconded by Mr. Smith to approve a Shared Service Agreement with Stillwater Township for the service of Lynda Knott as Qualified Purchasing Agent. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Recycling Coordinator – Lead

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve the addition of Recycling Coordinator services to the 2022 Sandyston Shared Service Agreement. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Water Utility Service Reimbursement:

A MOTION was made by Mr. Dennison, seconded by Mrs. Walter to approve a reimbursement for the following. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Pearson block 12 lot 14.02 service canceled \$200.00

ORDINANCE: None.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed December 13th, 2021, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to adjourn the meeting. Upon roll call the following votes were cast: AYES: All in favor. NAYS: None. ABSTAIN: None. Motion carried.

Beth Brothman
Municipal Clerk