

THE REGULAR / WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON WEDNESDAY, JANUARY 27th, 2021 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Councilmembers Dennison, Smith, Pearson, Walter, Delfing,

ABSENT: Mr. Hoag

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

AUDIENCE PARTICIPATION: None.

PREPARATION OF THE 2021 MUNICIPAL BUDGET:

The Council reviewed the budget information presented to them by CFO Michelle LaStarza.

Bond Anticipation Note:

The matter of the Bond Anticipation Note was discussed and consideration was given to pay off as it is due in February. After some discussion, the following motion was made:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to authorize payoff on the Bond Anticipation Note of \$160,000. Upon roll call the following votes were cast: Upon roll call the following votes were cast:

AYES: Dennison, Smith, Pearson, Walter, Delfing. NAY: None. ABSTAIN: None. Motion carried.

2021 Salary:

The Council reviewed the 2021 Salary Ordinance as prepared by Mr. Pearson. After some discussion, the council moved to approve the 2% increase.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the introduction of the “AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2021”. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Walter, Delfing. NAY: None. ABSTAIN: None. Motion carried.

A mistake in hourly charge for Well Monitor, Zoning Officer was found and corrected:

Approval to amend motion was approved by Mr. Smith and Dennison. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Walter, Delfing. NAY: None. ABSTAIN: None. Motion carried

AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2021

BE IT ORDAINED by the Mayor and council of the Borough of Andover, in the County of Sussex and State of New Jersey, that the salaries established for 2021 are as follows:

Position	Hourly/Salary	Pay Period	Amount
Mayor	S	Q	\$ 4,261.00
Council	S	Q	2,486.00
CFO/Treasurer	S	M	17,340.00
Tax Assessor	S	M	12,412.00
Tax Assessor Sec.	H	Q	12.00 (f)
Tax Collector	Paid through shared service agreement		
Tax Search Officer	Each	Annual	12.00 (g)
Assessment Search Officer	Each	Annual	12.00 (g)
Asst. Tax Collector / Tax Clerk	S	M	1,700.00
Borough Clerk	S	M	49,721.00
Clerk Typist	H	M	12.00 (f)
Registrar	S	M	609.00
Licensed Water Operator	S	M	5,513.00
Asst. Licensed Water Operator	S	M	1,592.00
Water Supervisor	S	Q	2,815.00

Water Collector	H	M	5,875.00
Water Meter Reader	H	Q	0.00 (f)
Well Monitor	H	M	18.00
Mark Out Turn On/Shut Off	H	M	25.00
Board of Health Sec.	S	M	563.00
Animal Control Officer	S	M	3060.00
Planning/Zoning Secretary	S	M	7,077.00
Construction Official	S	M	6,371.00
Permit Control Officer	S	M	3,821.00
Zoning/Code Officer	H	M	25.00
Shared Service – Land Use	S	M	13,796.00
Fire Prevention	As per shared service agreement		
Fire Sub Code	Each Inspection	M	35.00
Plumbing Inspector	Each Inspection	M	35.00
Electrical Inspector	Each Inspection	M	35.00
Emerg. Mgmt. Coord.	S	Q	672.00
Dog License Clerk	each license	A	0.25
Borough Hall Caretaker	S	M	2,219.00
Crossing Guard	H	M	13.00
Alternate Crossing Guard	H	M	12.00
Alt. Deputy Crossing Guard	H	M	12.00
Labor Class I	H	M	16.00
Labor Class II	H	M	14.00
Labor Class III	H	M	12.00 (f)

ANY OTHER BUSINESS:

Lakeland Emergency Squad Agreement:

The governing body reviewed the one-year agreement with Lakeland Emergency Squad and Byram Twp.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the agreement and authorize execution. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Walter, Delfing. NAY: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: None.

ANY OTHER BUSINESS:

It was reported that one of the memorial plaques in the Andover Borough park was damaged. The metal plate came off the marble. Mrs. Walter will retrieve the plaque and bring to Borough Hall so it is not lost.

Mrs. Delfing reported that the inspection with Ivan Cohen our insurance rep went well, but a few issues need to be addressed. Specifically, the railing and front porch of the Borough Hall needs repair as well as the basketball court.

The Mayor reported that the cannon in the park needs to be refurbished again. The Clerk will discuss this with the Historical Society.

The following repairs were reported as needing work: cracks in step and path at park, borough hall railing and porch, softball field needs new clay, the park building needs power washing, trees around the water tower need to come down.

MOTION TO PAY THE BILLS: None.

MOTION TO ADJOURN:

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk