

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MARCH 8<sup>th</sup>, 2021 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Hoag, Smith, Pearson, Walter, and Delfing.

**ABSENT:** None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**OATH OF OFFICE:**

The oath of office was administered to Council Member John Hoag by the Municipal Clerk.

**MINUTES:** The approval of the following minutes were tabled until the next regular meeting:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the minutes of the Mayor & Council meeting held on December 14, 2020. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Delfing, Walter. NAYS: None. ABSTAIN: Hoag. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the minutes of the Mayor & Council meeting held on January 11<sup>th</sup>, 2021. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Delfing, Walter. NAYS: None. ABSTAIN: Hoag. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the minutes of the Mayor & Council meeting held on January 27<sup>th</sup>, 2021. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Delfing, Walter. NAYS: None. ABSTAIN: Hoag. Motion carried.

**OFFICIALS REPORTS:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to accept the treasurers report for January 2021. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Pearson, Delfing, Walter. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to accept the following reports and place on file: Joint Court report for January, ABFD report for February. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:** None.

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEES:**

**SWAC & SC Water Quality Management:** Mr. Landrith was absent.

**Open Space Report:** No report.

**Borough Land Report:** No report.

## REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that a letter of support was sent to the League of Municipalities pertaining to the regulation allowing governing bodies to act in place of a local board of health. There has been no word received back on this matter.

Celebration of Public Events: Mrs. Walter reported that the Easter Egg Hunt is canceled due to the covid virus and social distancing requirements.

Finance: Mr. Dennison had no report, but mentioned that the budget is on this evening's agenda.

Parks & Playgrounds: Mr. Hoag reported that the fence by the generator at the park and entrance is damaged. The Mayor discussed the options he discovered to replace the lawn mower at the park. The governing body concluded the following purchase of a Husqvarna 24hp #3899 for \$3899.00. A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to purchase a new lawn mower for the park in an amount not to exceed \$4000.00. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Public Bldgs. & Grounds: Mr. Smith reported that the park building ceiling repair estimate from Blake Williams came in at \$2675.00. He continued to report that extra garbage can was replaced by the cleaning person and that we need a maintenance on all generators. Lastly, the parking lot in the park was discussed as it need to be repaved. Companies will be contacted for estimate. A MOTION was made by Mr. Hoag, seconded by Mr. Pearson to approve this estimate for repair. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Public Safety: Mrs. Delfing reported that the SCBA tanks purchase discussed at the prior meetings were amended as to availability and approved estimate. She continued to report that there is an issue with the Hahn fire truck and replacements have been looked into. There is a used one for \$22,000 online that the ABFD may bid on and which will need repairs, but they need confirmation that \$30,000 is available from the municipality. **A MOTION** was made by Mr. Smith, seconded by Mrs. Delfing to approve an amount not to exceed \$30,000 for this purchase. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried. Lastly, there was discussion regarding the recent purchase of a used Durango to replace the Tahoe that is the Chief's Vehicle. The insurance for those vehicles will be switched out. Mr. Dennison asked about a letter of support to Oroho's office in support of Lakeland Emergency Squad.

Streets & Roads: Mr. Hoag reported that the issue with surface water on Smith Street should be looked into as the pavement is cracking and the road was only resurfaced less than a decade ago. There was also some conversation about the number of street lights that are either out or were turned back on after our request to turn off. A list will be made.

Water Utility: Mr. Smith reported that the Water Tower repair bid is moving along. There was some discussion over timelines pertaining to when the project can be awarded. He continued to report that a hydrant on 206 North next to the Forest Fire Division froze and will need repair. The turn off on 8 Smith Street was found and the repair down by 189 Main Street near Hugh Rush's home is sinking and needs fill.

## MUNICIPAL BUDGET: Review of 2021 Budget

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve the first reading and introduction of the 2021 Andover Borough Municipal Budget. No public comment was made. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**OLD BUSINESS:** The Mayor discussed the need to have the pumps maintained at the well house before we begin the Water Tower project.

The Mayor mentioned that Mr. Smith was tasked to review the personnel policy. A report will be given next month.

**NEW BUSINESS:**

A Proclamation for Child Abuse Prevention Month was read by the Mayor.

### **Child Abuse Prevention Month Proclamation**

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior; and

WHEREAS the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community;

NOW THEREFORE, be it resolved that the Andover Borough Mayor and Council does proclaim April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

**RESOLUTIONS:**

**CRP Agreement with SCMUA:**

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve a resolution authorizing execution of an "Agreement Between Andover Borough and Sussex County Municipal Utilities Authority for Certified Recycling Professional (CRP) to Certify the 2020 Annual Recycling Tonnage Report". Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

**Reimbursement UCC:**

A MOTION was made by Mr. Dennison, seconded by Mr. Hoag to approve a resolution approving a reimbursement of UCC fees due to overcharge to Robert Mooney for permit #04-21. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

**ORDINANCES:**

A MOTION was made by Mr. Dennison, seconded by Mr. Smith to approve the second reading and adoption of "AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2021". Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

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A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to second reading and adoption of **“AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK”**. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

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A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to approve the second reading and adoption of **“AN ORDINANCE AMENDING CHAPTER 115 STORMWATER CONTROL OF THE BOROUGH OF ANDOVER CODE”**. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS:**

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed March 8<sup>th</sup>, 2021, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Hoag, Smith, Pearson, Walter, Delfing NAYS: None. ABSTAIN: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman  
Municipal Clerk