

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON TUESDAY, OCTOBER 12<sup>th</sup>, 2021 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Smith, Pearson, Walter.

**ABSENT:** Mr. Hoag and Mrs. Delfing

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website.

**A.B.F.D.:** Chief Jessica Casella appeared before the governing body to report that she has been in search of a fire apparatus vehicle to replace the Engine 62. The search is difficult as those within the price range and specs are purchased quickly. She has found a vehicle which will be held for a short period of time. The Chief requested \$125,000.00 to be secured for this purchase. The governing body will review an ordinance for this purchase and discuss adoption timelines later in the meeting.

**MINUTES:**

A MOTION was made by Mr. Pearson, seconded by Mr. Dennison to approve the regular minutes of the meeting held on August 9, 2021. Upon roll call the following votes were cast: Dennison, Smith, Pearson, Walter. NAYS: None. ABSTAIN: Walter. Motion carried.

**OFFICIALS REPORTS:**

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to accept the Treasurer's report for September as presented. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, and Walter. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to accept the following reports and place on file: ABFD report for September, Lakeland Emergency Squad Report for September and YTD, Joint Court September 2021 and POAA- FTA report. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson, and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:** The following was presented to the Council and placed on file.

Letter from NJDOT dated 9/27/21 re: FY-2022 Local Freight Impact Fund

Letter from H.E. Pellow dated 9/27/21 re: NJDOT FY-2022 Local Freight Impact Fund

Letter from NJ Div. of Taxation dated 9/28/21 re: Notice of 2021 equalized valuation exceeding 10% or more of 2020 valuation.

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEES:** No reports.

**REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson introduced William Eagen to the Council as his recommendation for the CFO position. Mr. Eagen was present. There was a brief introduction at which time Mr. Pearson made a motion to hire William Eagen as Chief Financial Officer at the current salary, it was seconded by Mr. Dennison. Upon roll call the following votes were cast: AYES: Dennison, Smith, Pearson, Walter. NAYS: None. Motion carried. The council requested Mr. Eagen to by December 1st to work with Michelle to transition. Motion carried.

**Celebration of Public Events:** Mrs. Walter reported that the plan for Halloween are coming together. She'll be delivering bags on Halloween to those signed up between 6-7 pm and announcing the winner of the house decorating contest. She also reported that the community breakfast will be held on Saturday, December 4<sup>th</sup>, 2021. Mr. Dennison will contact Santa to invite him.

**Finance:** Mr. Dennison had no report.

**Parks & Playgrounds:** Mr. Hoag had no report. There was some discussion of the issues at the park and clean up needed.

**Public Bldgs. & Grounds:** Mr. Smith reported that in preparation of winter coming we should purchase more salt for the sidewalks. He also reported that the generator maintenance schedule needs to be reviewed.

**Public Safety:** Mrs. Delfing reported that the fire department is working on purchasing a new truck.

**Streets & Roads:** Mr. Hoag asked when Old Creamery road project will be completed.

**Water Utility:** Mr. Smith reported on the water main break which was an 8 inch line. He continued to report that the water tower project is ongoing.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

***Andover Borough Fire Department Purchase***

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve the first reading and publication of **“AN ORDINANCE APPROPRIATING THE SUM OF \$125,000.00 FOR PURCHASE OF A FIRE TRUCK.** Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**ORDINANCE APPROPRIATING THE SUM OF \$125,000.00  
FOR PURCHASE OF A FIRE TRUCK**

BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of one hundred twenty-five thousand dollars (\$125,000.00) presently located in the General Capital Fund, Reserve for Purchase of Fire Truck \$107,638.13 and the General Capital Improvement Fund \$17,361.87 is hereby appropriated for the purchase of a fire truck:

Purchase of Fire Truck for Fire Department: \$125,000.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Borough makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Operating Expense and is a purchase the Borough of Andover may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

**Snow Plowing:**

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the Snow Plowing 2021/2022 Contract Renewal Agreement with Northern Rail Irrigation. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**Sandyston Township Shared Service Agreement Renewal:**

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve an a shared service agreement with Sandyston Township for Planning Board, Zoning Officer and Land Use Administrator positions as performed by Beth Brothman. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**PROCLAMATION:** Venturing Summit Award – Katie Reidmiller

*WHEREAS, on June 22, 2021, Venturing Scout Katherine “Katie” Reidmiller from Crew 276, was recognized by the Boy Scouts of America for successfully completing all requirements for Scouts BSA's highest Venturing rank; and*

*WHEREAS, Scouts BSA’s Venturing program aims to build character, develop citizenship and foster personal fitness while using experiential learning to teach Venturers how to lead effectively; and*

*WHEREAS, Scouting, for both boys and girls, has been an integral part of our community for many years, and we note that the Boy Scouts of America has been teaching patriotism, courage and self-reliance for more than 100 years within the United States of America; and*

*WHEREAS, we are gathered here on this occasion, as friends, family and neighbors of Katie to support her on her attainment of Venturing’s Summit rank and to recognize her faithful and steady path taken within the Scouting organization; and*

*WHEREAS, we commend Katie on her Summit project, which was planning and executing the restoration and renovation of a room in the Newton First Aid Squad building into a restful space and additional storage for their first responders as just one example of the many contributions she has made to her community; and*

*NOW, THEREFORE, I, JOHN MORGAN, MAYOR OF THE BOROUGH OF ANDOVER, SUSSEX COUNTY, NEW JERSEY, AND REPRESENTING THE MEMBERS OF THE BOROUGH COUNCIL, DO HEREBY RECOGNIZE AND CONGRATULATE:*

***Katherine Reidmiller***

*FOR THIS OUTSTANDING ACCOMPLISHMENT AND EXTENDING TO HER OUR DEEPEST APPRECIATION FOR ALL OF HER DEDICATED WORK AND WISHING HER THE BEST IN ALL OF HER FUTURE ENDEAVORS.*

**ORDINANCE:**

**A MOTION** was made by Mr. Smith, seconded by Mr. Dennison to approve the second reading and publication of a "CAPITAL ORDINANCE OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING THE UNDERTAKING OF THE 2021 WATER TOWER PROJECT IN, BY AND FOR THE WATER UTILITY OF THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$58,928.40 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM FEDERAL FUNDS RECEIVED BY THE BOROUGH UNDER THE AMERICAN RESCUE PLAN ACT OF 2021." Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**RESOLUTIONS:**

**Escrow Reimbursement:**

**A MOTION** was made by Mr. Smith, seconded by Mr. Dennison to approve a resolution to reimburse the following:

**Bigley                      Park Building Rental Deposit Refund 9/29&20                      \$150.00**

Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**Statewide Insurance Fund Renewal:**

**A MOTION** was made by Mr. Dennison, seconded by Mr. Pearson to approve Resolution to appoint a Fund Commissioner. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**A MOTION** was made by Mr. Dennison, seconded by Mr. Smith to approve Resolution to appoint a Risk Management Consultant. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**AUDIENCE PARTICIPATION:**

William Eagen, the newly appointed CFO was in the audience and thanked the Council.

**MOTION TO PAY THE BILLS:**

**A MOTION** was made by Mr. Dennison, seconded by Mr. Pearson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed October 12, 2021, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Smith, Pearson and Walter. NAYS: None. ABSTAIN: None. Motion carried.

**MOTION TO ADJOURN:**

**A MOTION** was made by Mr. Dennison, seconded by Mr. Smith to adjourn the meeting. Upon roll call the following votes were cast: AYES: All in favor. NAYS: None. ABSTAIN: None. Motion carried.

Beth Brothman  
Municipal Clerk