

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JUNE 13, 2022 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Smith, Mallon, Walter and Delfing.

**ABSENT:** Councilman Hoag.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website.

**MINUTES:**

A MOTION was made by Mr. Dennison, seconded by Mrs. Delfing to approve the regular a executive session minutes of the meeting held on May 9<sup>th</sup>, 2022 as presented. Upon roll call the following votes were cast: AYES: Dennison, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: Smith. Motion carried.

**OFFICIALS REPORTS:**

*Reports:*

A MOTION was made by Mr. Dennison, seconded by Mrs. Walter to accept the following reports and place on file: County BOH report for April, Lakeland Emergency Squad report for April, Joint Court report for April, ABFD report for MAY. Upon roll call the following votes were cast: AYES: Dennison, Hoag Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:     The following was presented to the Council and placed on file.**

NJDEP dated 5/3/22 re: Andover Borough Water Dept – Asbestos Monitoring

Andover Township dated 5/6/22 re: Forest Lake Drive

Andover Township dated 5/10/22 re: Draft Resolution NJDOT Route 206 Over Pequest Project. This will be added to the June workshop agenda. The Mayor felt there were other engineering options besides the one presented by the State.

County of Sussex dated 5/19/22 re: County Ration 100%

Cullen Dykman dated 5/19/22 re: In the Matter of the Petition of Elizabethtown Gas Company for Approval of Increased Based Tariff Rates and Charges for Gas Service, Changes to Depreciation Rates and other Tariff Revisions.

NJ Office of Planning Advocacy dated 5/19/22 re: Center of Place Designation Endorsement Termination as of 7/1/22

NJDOT dated 5/24/22 re: Transportation Alternatives Set-Aside Request for Applications

**AUDIENCE PARTICIPATION:**

Mr. Richard Mooney addressed the governing body on several topics. First, he reported that the siren at the ABFD isn't ringing the proper number of tones. Mr. Mooney stated that it should always be six and has told the president of the fire department as much. Second, a tree at the pump house needs to be removed. Its located in the inside gate on the left hand side. He was quited \$1600 by his tree service person. The clerk will seek additional estimates. He continued to address a drain (catch basin) on County 517 entering the pump house that is plugged. The pipe is too small and

the county should come look at it. When asked if there were any other issues to address, Mr. Mooney stated, "Goats"!

Councilman Dennison reported that there is an issue since the road repair causing the flow to diverge to the side and flooding property.

#### **REPORTS OF SPECIAL COMMITTEES:**

**SWAC & SC Water Quality Management:** No report.

**Open Space:** No Report

**Borough Land Report:** A memo created by the Borough Attorney outlining the process the municipality will follow to move toward scheduling a land sale is still being followed. Waiting for next report by attorney.

#### **REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mrs. Delfing reported that a conversation with the code enforcement officer should be had on 6/22/22. The Clerk will advise the Code Officer. Mrs. Walter is working on the new phone purchase and drop box installation. The question of summer hours was presented by Mrs. Delfing.

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to provide for Fridays off from Memorial Day to Labor Day. Upon roll call the following votes were cast: AYES: Dennison, Mallon, Walter and Delfing. NAYS: Smith. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Walter, seconded by Mr. Dennison to approve an amount up to \$300 for the purchase of office phones. Upon roll call the following votes were cast: AYES: Dennison, Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**Celebration of Public Events:** Mrs. Walter reported that Halloween is the next holiday and the ABFD may be doing it. The Mayor apologized for his absence from the Memorial Day Wreath Celebration.

**Finance:** Mr. Dennison reported that he will be going out in a few weeks to check on the lights.

**Parks & Playgrounds:** Mr. Hoag reported that mulch has to be done soon and asphalt estimates need to be sought for the recreation grant.

**Public Bldgs. & Grounds:** Mr. Smith reported that 80 new chairs are needed in the order approved last month. Mr. Dennison reported that the railing is in bad shape at the park.

**Public Safety:** Mrs. Delfing reported the ARPA Fire Fighter grant isn't possible this year, maybe next year. The Mayor asked why the new fire truck isn't in service yet. It was also reported by Mr. Dennison that Andover Township has made Atlantic Ambulance their #1 services in place of LES. They are using LES as a backup cutting \$12500 out of the LES budget.

**Streets & Roads:** Mr. Hoag discussed the installation of street signs. They need to be marked out and some posts are needed. Mr. Smith reported that there is a large crack in Prospect Avenue near Sunset Vista Park. There was some discussion about placing no parking signs along lower West High Street. The Mayor asked if MCCPC can do crack sealing.

**Water Utility:** Mr. Smith reported that there were 6 inch hoses left at the pump house by the ABFD during their drill. The clerk advised that during the drill they had an alarm call at the Andover Diner. The fire department did return to pick up the hoses.

**OLD BUSINESS:**

A new charger needs to be ordered for the leaf blower and the dehumidifier in the park building isn't working properly. The mayor will find the warranty. Mr. Smith clarified that the park technician hours were 28.5 in April and 58.5 in May.

**NEW BUSINESS:**

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve reimbursement of park rental deposits: McGowan 5/14/22, \$150.00 and Plotts, 6/11/22 \$150.00. . Upon roll call the following votes were cast: YES: Dennison, Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**RESOLUTIONS:**

**Liquor License:**

MOTION to approve a resolution approval renewal of liquor license #1901-33-001-010 held by and in the name of JJ8789 LLC dba Crossed Keys – tabled to the next meeting.

-----

**EXECUTIVE SESSION:**

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to adopt Resolution to adjourn into Executive Session to discuss matters which are exempted from the public. Upon roll call the following votes were cast: AYES: Dennison, Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Andover will go into closed session for reasons of: Potential Litigation (9:09 p.m.)

A MOTION was made by Mrs. Delfing, seconded by Mr. Mallon to resume the public portion of the meeting. Upon roll call the following vote was cast: AYES: Dennison, Hoag, Mallon, Walter, Delfing. NAYS: None. Motion carried. (9:23 p.m.)

-----

**ORDINANCES:**

*General Code Codification Estimates were approved for approval. A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve the estimate in the in the amount of \$1985. Upon roll call the following votes were cast: YES: Dennison, Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.*

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS:**

**A MOTION** was made by Mrs. Delfing, seconded by Mr. Dennison to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed June 13, 2022, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Dennison, Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Dennison, seconded by Mr. Mallon to adjourn the meeting. AYES: Dennison, Mallon, Walter, Delfing. NAYS: None. Motion carried.

Beth Brothman  
Municipal Clerk