

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 8th, 2022 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Smith, Mallon (7:02 p.m.), Walter and Delfing.

ABSENT: Councilmembers Dennison and Hoag.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website.

JCP&L External Affairs Liaison Rich Rebisz appeared before the governing body to introduce himself. Mr. Rebisz is replacing Jackie Espinoza who was promoted to a regional position.

OFFICIALS REPORTS:

A MOTION was made by Mr. Smith, seconded by Mr. Mallon to accept the following reports and place on file: BOH activity report 6/1-6/30/22, Joint Court report for June, ABFD report for July, Sussex County Road Opening Permits 23-2022 & 24-2022. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file:

State of New Jersey Office of Planning Commission re: Expiration of Center Designation.

NJDEP Div. Watershed Protection dated 7/1/222 re: Notification of reassignment from Tier B to Tier-A under Municipal Separate Stormwater System Permitting. The clerk will see if Matt Morris of the Engineers office has a copy of the storm water system.

PCERCPS dated 7/14/22 re: Electricity Generation Supply Service Bid 2022.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a resolution to continue participation in the PCERCPS bidding process. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

NJDEP Water supply dated 7/20/22 re: Andover Boro Water Dept PWSID #1901001 Synthetic Organic Compound (SOC) Waiver – Compliance Period 2020-2023

NJLM dated 08/01/22 re: NJLM Annual Conference in Atlantic City November 15-17, 2022

McGovern & Roseman dated 7/28/22 re: Andover Borough 2023 Farmland Assessment

NJDEP dated 08/03/22 re: Green Acres Project File #1901-12-016-01 Francisco Farm

AUDIENCE PARTICIPATION:

Mr. Richard Mooney stated that his tax bill for Andover Borough has higher school taxes than his Andover Township tax bill.

REPORTS OF SPECIAL COMMITTEES:

SWAC & SC Water Quality Management: No report.

Open Space: No Report

Borough Land Report: The Borough Attorney is still preparing the follow up memo.

Recreation Grant Progress: The lack of asphalt estimates for the grant process was discussed. Only two estimates have been received so far. The Mayor mentioned a company he saw working locally and asked if they could submit an estimate.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mrs. Delfing reported that the search for a code enforcement and zoning officer has concluded. A small committee made up of Mayor Morgan, Mrs. Walter and Mrs. Brothman met with Jessica Casella the week prior to review the duties for both of these positions. Ms. Casella is performing the administrative duties for the zoning office and is now interested in filling the position as the zoning and code official. Mr. Smith expressed concern that Ms. Casella could have a conflict of interest somehow through her employment and/or the number of positions she held. The Administrative Committee, after some consideration, did not find there to be any conflict as suggested. Mrs. Delfing concluded the discussion through vote.

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to appoint Jessica Casella as Zoning and Code Enforcement officer. Upon roll call the following votes were cast: AYES: Walter, Delfing, Morgan. NAYS: Smith, Mallon. ABSTAIN: None. The vote resulted in tie wherein the Mayor's vote was the determining factor of passage. Motion carried.

Mrs. Delfing continued to report that the lead inspection requirement is not taking affect until 2023. We will watch what other towns do closely.

Celebration of Public Event/s: Mrs. Walter reported that there is still no word from the ABFD about holding a Halloween party. The Christmas Breakfast is scheduled for 12/3 and Santa needs to be called.

Finance: Mr. Dennison was absent. 3rd Quarter Tax payments are due and grace period resolution is on agenda for consideration.

Parks & Playgrounds: Mr. Hoag was absent. The Mayor reported there is an issue with the mower deck and Mr. Smith reported that the park employee hours are good.

Public Bldgs. & Grounds: Mr. Smith reported that the windows on the 2nd story East Side of the Borough Hall need to be addressed. It looks like that is where the water is coming in. Mr. Mallon volunteered to take a look.

Public Safety: Mrs. Delfing reported that she has a meeting with Ivan Cohen this month.

Streets & Roads: Mr. Hoag was absent. The Morris Sussex Turnpike issue was mentioned. Large trucks are traveling north on that road and when unable to get through the small tunnel overpass, they turn around on private property causing damage. A sign must be put up to stop the trucks. The engineer will be consulted on signage.

Water Utility: Mr. Smith reported that the water repair brought the water usage down from 180000 to 125000 and that everything is running well. He noted that a service valve at the end of the tunnel needs to be repaired. The discussion continued to the review of the new estimates to remove multiple trees at the pump house. Last month more trees were added to the list. After some consideration of the cost and it was felt by some that many of the trees marked to come down will not damage anything if they fell on their own. The Mayor asked to review the first set of estimates again for the singular tree.

A MOTION was made by Mr. Mallon, seconded by Mrs. Delfing to approve the estimate provided by Cypress Tree Service in the amount of \$950. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

OLD BUSINESS: Discussion re: response to complaint of cat on private property. The Borough reviewed letter from the Mayor will be sent to 30 West High Street.

NEW BUSINESS:

NJDCA LIHWAP – Lower Income Household Water Assistance Program

A Request to Andover Water Dept. from AARP NJ to consider participation in the NJDCA Lower Income Household Water Assistance Program (LIHWAP) Vendor Agreement.

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve the execution of the LIHWAP agreement. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. Motion carried.

Municipal Consent for NJDEP TWA – Dunkin’ Donuts – 165 Main block 23 lot 6.01

Request for Resolution of Municipal Consent for NJDEP TWA Application by A. Prajapati / Dunkin’ Donuts – 165 Main Street Block 23 Lot 6.01. was considered by the governing body.

A MOTION was made by Mr. Smith, seconded by Mrs. Walter to approve a resolution providing municipal consent for NJDEP TWA Application by A. Prajapati / Dunkin’ Donuts. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Statewide Insurance Fund Renewal:

Statewide Coverage Renewal 2023

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve Statewide Insurance Fund Coverage Renewal 2023. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Statewide Fund Commissioner

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve a resolution to appoint Beth Brothman as the fund commissioner and William Eagen as the Alternate Fund Commissioner for the local unit for 2023. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Statewide Risk Management Consultant

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve Arthur J Gallagher Risk Management Consultants as risk management consultant. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Statewide Underwriting Renewal Application Fund Year 2023

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve the Underwriting Renewal Application as prepared by Michael Chymiy of Arthur J Gallagher. Upon roll call the following votes were cast: AYES: Smith, Mallon, Walter, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

RESOLUTIONS:

Tax Grace Period:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a resolution extending 2023 3rd quarter tax payment period to 8/16/22. Upon roll call the following votes were cast: YES: Smith

Park Building Rental Escrow Reimbursement:

A MOTION was made by Mrs. Delfing, seconded by Mr. Mallon to approve a resolution reimbursing park rental deposit to Blaho, 7/17/2 in the amount of \$150.00. Upon roll call the following votes were cast: YES: Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Park Custodian Fee:

A MOTION was made by Mrs. Delfing, seconded by Mrs. Walter to approve a payment to T. Casella in the amount of \$50 to be park from rental escrow held for Rosanna Mills. Upon roll call the following votes were cast: YES: Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION: Mr. Mooney stated that the town is responsible for the maintenance of the driveway easement as it has an 8-inch line under it.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed August 8, 2022, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: YES: Smith, Mallon, Walter and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mrs. Delfing, seconded by Mr. Mallon to adjourn the meeting. AYES: Smith, Mallon, Walter, Delfing. NAYS: None. Motion carried.

Beth Brothman
Municipal Clerk