

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JULY 10, 2023 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Hoag, Smith, Lane, and Webb

ABSENT: Councilpersons Mallon and Dennison.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald, posting copy of notice in the Borough Hall and on the Borough website.

The Municipal Clerk administered the oath of office for the following:

Oath of Office: Erin Webb as appointed 6/21/23

Oath of Office: Council President Jason Lane as appointed 6/21/23

Rules of Order:

A MOTION was made by Mr. Smith, seconded by Mr. Lane to amend the Rules of Order for 2023 to reflect changes in chairpersons as a result of a vacancy in elected office as well as vacancy of Finance Chair duties. The matter was opened for discussion with no comment given. Upon roll call the following votes were cast: AYES: Hoag, Smith, Lane, Webb. NAYS: None. ABSTAIN: None. Motion carried.

MINUTES:

A MOTION was made by Mr. Lane, seconded by Mr. Smith to approve the minutes of the meeting held on May 8, 2023 as presented. Upon roll call the following votes were cast: AYES: Hoag, Smith, and Lane. NAYS: None. ABSTAIN: Webb. Motion carried.

A MOTION was made by Mr. Lane, seconded by Mr. Smith to approve the minutes of the special meeting held on June 12, 2023 as presented. Upon roll call the following votes were cast: AYES: Hoag, Smith, and Lane. NAYS: None. ABSTAIN: Webb. Motion carried.

The minutes of the meeting held on June 21st, 2023 were tabled.

OFFICIALS REPORTS:

CFO – No Treasurer’s Report

A MOTION was made by Mr. Hoag, seconded by Mr. Smith to accept the following reports as listed below with the addition of Water Reports. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Smith, Lane, and Webb. NAYS: None. ABSTAIN: None. Motion carried.

ABFD report for May & June, Joint Court report for May, Water Department Reports: Operators June and Well 1, Well 2 report.

CORRESPONDENCE: The following was presented to the Council and placed on file:

JCP&L dated 05/26/23 re: In Matter of the Verified Petition of Jersey Center Power and Light Company Seeking Adjustment of Rider RRC-RGGI Recovery Charge.

State of NJ DOT dated 06/15/23 re: Pavement Preservation Project – Slurry Seal application

State of New Jersey dated 06/29/23 re: Approval of Stormwater Grant Application

AUDIENCE PARTICIPATION:

David King of Brighton Avenue appeared before the governing body regarding permitted parking on lower Maple Street. Specifically, the signage on that street allows for cars to “block” his driveway. He

asked if the signs could be moved. Streets and Roads committee are reviewing street signs and will take this into consideration.

REPORTS OF SPECIAL COMMITTEE:

Joint Court Committee: The Mayor reported that the Andover Joint Court system approved two new municipalities into the contract, but have failed to notify those municipalities currently participating in the contract.

Board of Health: Inspection report for May and minutes from 06/06/23 monthly meeting

SWAC & SC Water Quality Management:

Sussex County Agricultural Development Board:

Cannabis Review Committee: No report. Last meeting was canceled due to illness. There is a NJCRC "town hall meeting" on July 13 that will be attended.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive:

The Planet Network IT Agreement was presented.

A MOTION was made by Mr. Hoag, seconded by Mr. Lane to approve the IT agreement with Planet Network. The matter was opened for discussion. There was some comment on cost. The CFO assured the governing body the revenue is there for this service. Currently, there is no IT office support. Upon roll call the following votes were cast: AYES: Hoag, Smith, Lane, and Webb. NAYS: None. ABSTAIN: None. Motion carried.

Celebration of Public Events: Mr. Lane reported the next event will be Fall House decorating contest and then the community breakfast. There was some discussion of holding a "pot luck pig roast in the park" in the Sunset Vista Park on 9/23/23. Arrangements must be confirmed before advertising.

Finance:

The CFO reported his findings of CD's to invest. First Hope, PNC, Santander (5.25%), TD Bank, Valley National, Lakeland Bank (18 month, 4%). There was some discussion of the funds available in current and water. Borough CAP is 250K. The CFO will return with report of his suggested options. A MOTION was made by Mr. Lane, seconded by Mr. Smith to authorize the CFO to conduct proposal for review. Upon roll call the following votes were cast: AYES: Hoag, Smith, Lane, and Webb. NAYS: None. ABSTAIN: None. Motion carried.

Parks & Playgrounds:

Mr. Lane presented the landscaping estimates from TJK and Pops Landscaping. The amount of work listed was reviewed. Pops will be contacted to confirm pricing is accurate. A MOTION was made by Mr. Hoag, seconded by Mr. Lane to approve Pop's Landscaping for cost and prior experience. Upon roll call the following votes were cast: AYES: Hoag, Smith, Lane, and Webb. NAYS: None. ABSTAIN: None. Motion carried.

Public Bldgs. & Grounds:

Mr. Smith reported that the Borough Hall roof still needs to be addressed. He confirmed that the generator maintenance report dated 6/6/23 has been reviewed and no new work is approved.

Public Safety:

Mr. Lane read from the ABFD Chief's report dated 7/3/23. 22-62 needed two batteries to be replaced. That work is done. The sale of the Hahn has not taken place as the tank is still in need of repair.

Streets & Roads:

Mr. Hoag reported that the next work to be done on a road is the road grant for lower Maple Street. A grant submission has been made for the issue on Smith Street. The Mayor asked if the Maple Street Road Grant work can be done under the MCCPC. The Municipal Clerk will advise Mr. Pellow, the town Engineer, that we are in the Morris County Pricing Co-op.

Water Utility:

Mr. Smith reported that water is doing well, but usage is up a little. Mr. Mooney asked if goats could be used to clean up around the pump house.

OLD BUSINESS:

- The Mayor asked the status of the welcome package. The Municipal Clerk has been gathering information and reported that the information would better serve on a website. She will continue to put information together for final review.
- The Mayor reported that the gazebo in the mini park needs to be power washed. Mr. Smith is considering how to get that done.
- The Mayor asked the Municipal Clerk to look into the cost of oil and stone at the Memorial Park parking lot by Morris Asphalt as they have the State contract.
- The Mayor asked the Municipal Clerk to find and prepare a “false alarm” ordinance for consideration.
- The matter of hydrant flushing was discussed. The water operator may be able to perform this job. The Municipal Clerk will contact Tim Hess, Water Operator, to gather his interest and obtain a cost for that work.
- The Municipal Clerk mentioned that the NJLM conferences will be opening up in August. Those interested in attending should let her know.
- The Mayor will be meeting with Up and Above to discuss roof repair.

NEW BUSINESS:

The PCERCPS 2023 Electricity Generation Supply Service Bid Invitation and Response was presented to the governing body.

A MOTION was made by Mr. Smith, seconded by Mr. Lane to approve participation in the next round of bidding. Upon roll call the following votes were cast: AYES: Hoag, Smith, Lane, Webb. NAYS: None. ABSTAIN: None. Motion carried.

Mr. Smith reported to the governing body that the land behind the barns on County Route 606 / Brighton Road which is owned by the Borough needs to be maintained. He is working the farmer who owns the lot next door to see if he has any interest in using the land for farming.

RESOLUTIONS: None.

ORDINANCE:

Ordinance #2023-17 - Dog Licensing Fee

A MOTION was made by Mr. Smith, seconded by Mr. Lane to approve the second reading and adoption of “AN ORDINANCE TO AMEND SECTION 66-1, ENTITLED “FEES”, OF CHAPTER 66, ENTITLED “FEES”, AS TO “CHAPTER 60, DOMESTIC ANIMALS”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY”. The matter was opened for discussion. Clarification of the start date of 01/01/24 was provided. Upon roll call the following votes were cast: AYES: Hoag, Smith, Lane, Webb. NAYS: None. ABSTAIN: None. Motion carried.

**BOROUGH OF ANDOVER
SUSSEX COUNTY, NEW JERSEY
ORDINANCE #2023-17**

AN ORDINANCE TO AMEND SECTION 66-1, ENTITLED "FEES", OF CHAPTER 66, ENTITLED "FEES", AS TO "CHAPTER 60, DOMESTIC ANIMALS", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

BE IT ORDAINED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey, that Chapter 66 of the Code of the Borough of Andover, entitled "Fees", be and is hereby amended as follows:

Section 1. The portion of Section 66-1, entitled "Fees", which reads:

Chapter 60, Domestic Animals

is

Dog license, per year	\$6.80
Renewal, each	\$6.80

amended to read:

Chapter 60, Domestic Animals

Dog license, per year	\$8.80
Renewal, each	\$8.80

Section 2. Severability. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected thereby but shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions inconsistent with or contrary to the provisions of this Ordinance are hereby repealed to the extent of such inconsistency or contrariness. All provisions of Chapter 66 of the Code of the Borough of Andover, entitled "Fees", not amended hereby shall remain in full force and effect.

Section 4. This Ordinance shall take effect on January 1, 2024.


AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Lane, seconded by Mr. Smith to approve the following Resolution: **BE IT RESOLVED** by the Governing Body to approve the payment of all vouchers on the bill listed July 10, 2023, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: **AYES:** Hoag, Smith, Lane, and Webb. **NAYS:** None. **ABSTAIN:** None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Lane. The Mayor adjourned the meeting


Beth Brothman
Municipal Clerk