

**ANDOVER BOROUGH
COUNCIL MEETING AGENDA
April 17, 2023 5 p.m.**

Salute to the Flag

Roll Call

Statement that meeting has been advertised in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

MOTION to approve the minutes of the workshop meeting held on 2/28/2023

MOTION to approve the regular and executive minutes of the meeting held on 03/13/2023

MOTION to approve the minutes of the workshop meeting held on 03/29/2023

OFFICIALS REPORTS:

CFO: Treasurer's Report – December 2022

MOTION to accept the following reports and place on file:

County Health for the period 02/1/23-02/28/23, Joint Court report for February, Lakeland Emergency Squad report for February, ABFD report for March,

Water Department Reports: March Well 1&2 reports, March Operator's report,

CORRESPONDENCE:

County Tax Administrator re: Final Equalization Table for the County of Sussex for Year 2023

SCMUA re: considering 2024 rate increase as of 12/1/23

County of Sussex Dept. of Health re: Hepatitis B Vaccination Letter of Understanding 2023

Public Notice from Veolia Water re: BPU Docket Approval to Defer Costs Related to Lead Service Line Replacement

AUDIENCE PARTICIPATION:

REPORTS OF SPECIAL COMMITTEE:

Sussex County Open Space Committee: Minutes from 02/23/23

Sussex County Planning Board: Minutes from 02/06/23 and 03/06/23

Cannabis Review Committee:

REPORTS OF STANDING COMMITTEES:

Administrative & Executive:	Mrs. Delfing
Celebration of Public Events:	Mr. Lane
Finance:	Mr. Dennison
Parks & Playgrounds:	Mr. Hoag
Public Bldgs. & Grounds:	Mr. Smith
Public Safety:	Mrs. Delfing
Streets & Roads:	Mr. Hoag
Water Utility:	Mr. Smith

OLD BUSINESS:

INTRODUCTION OF THE 2023 MUNICIPAL BUDGET:

NEW BUSINESS:

Farm Lease: Discussion to extend farm lease in 2023.

Shared Service Agreement – Sussex County Fire Marshal – for term 7/1/23-6/30/28

MOTION to approve a Resolution Authorizing Execution of a Shared Service Agreement with the County of Sussex for the Provision of Enforcement Agency Services as Set Forth in the New Jersey State Uniform Fire Code Regulations

Water Maintenance Service Agreement

MOTION to approve a Resolution authorizing the renewal of water maintenance service agreement with Marksmen Enterprises, LLC for the term May 1, 2023 to June 30th, 2024.

RESOLUTIONS:

Tax Refund Cert #2018-002:

MOTION to approve a Resolution to refund lienholder for redemption of tax sale certificate #2018-002 for Block 15 lot 1 in the amount of \$1330.88 to NJSL 301, LLC - RESOLUTION TO REFUND LIENHOLDER FOR REDEMPTION OF TAX SALE CERTIFICATE - BLOCK 15– LOT 1 CERTIFICATE # 2018-002

Water Service Reimbursement:

MOTION to approve a Resolution to reimburse water service fees for Mario Portilla dba NexLevel Contracting in the amount of \$200 for canceled services at location 186 Main Street, Andover - Block 24 Lot 23.

ORDINANCES:

**Water Rates:
Ordinance #2023-XX**

Consideration to introduce the following:

Ordinance – Water Fee Repeal of Fire Suppression Service Fee
Chapter 66 – amendment to repeal section 130-7B (1) - **AN ORDINANCE TO AMEND SECTION 130-7, ENTITLED “METERED AND UNMETERED CONSUMPTION FEES”, OF CHAPTER 130, ENTITLED “WATER”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

Ordinance #2023-10 *Zoning – Cannabis Use Setback for C1 and IP Zones. Reviewed by Planning Board with recommendation to adopt on 3/20/23.*

Motion to approve the second reading and adoption of **AN ORDINANCE TO AMEND “SCHEDULE OF DIMENSIONAL REGULATIONS”, OF CHAPTER 134, ENTITLED “ZONING”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY. – updating the bulk requirements to reflect the cannabis use setback as lesser than C-1 and IP zone setback requirements**

Ordinance #2023-11 *New Chapter 89 – Liability insurance, Business and Rental Unit Owners*
Motion to approve the second reading and adoption of **AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, TO ADD NEW CHAPTER 89, ENTITLED “LIABILITY INSURANCE, BUSINESS AND RENTAL UNIT OWNERS” – amendment**

Ordinance #2023-12 *New Chapter 89 – Fees*
Chapter 66 – establishing a fee for registration –
Motion to approve the second reading and adoption of **AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED “FEES”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

Ordinance #2023-13 *Cannabis Licensing Fee*
Chapter 66 – establishing and amending fees-
Motion to approve the second reading and adoption of **AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED “FEES”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY- amending fees for cannabis licensing to include class 2 manufacturing at \$5000 and amend class 5 to \$5000 for all other licensing to cover wholesalers (class 3) and distributors (class 4) as well as class 5 retail.**

AUDIENCE PARTICIPATION:

MOTION TO PAY THE BILLS:

MOTION TO ADJOURN:

REMINDER: The next regular meeting is scheduled for Monday, May 8th, 2023 at 7 p.m.